

SPECIAL MEETING OF THE NORTH HORNELL VILLAGE BOARD
JUNE 26, 2017 6:00 PM

ATTENDANCE: Mayor: John Falci
Trustees: Frank Libordi & Peter DiRaimondo, Joseph Ingalls & Elise McCollum
Clerk: Kristene Libordi
Todd Stauring – DOT

Mayor Falci called the meeting to order at 6:00PM.

Trustee Ingalls gave the following points :

Voting Resolution handed out

By end of meeting board will vote to go forward or not to go forward with the project

One item – resolve that the sum of \$172,000 is hereby appropriated from or appropriated pursuant to and made available to cover the cost of the above phase of the project. The phase of the \$172,000 is the design phases 1 – 6 the total design up to letting date of the project.

In the IPP there is an obligation date of June 2017 we are in that neighborhood – That is \$172,000 for the cost (design of project) of that or payments that would go towards it.

The actual letting and construction could be as early as next season.

The design phase could be a 6 – 8 month period. The Village writes a check for that cost and then submits a bill for reimbursement. Bills are submitted monthly and it is paid out of the \$172,000. Village receives 80% reimbursement. (At this point Mr. Stauring will check to see if this project qualifies for Marchiselli funding. That would cover 15% of the Villages 20 %.)

The Village pays 20% of total cost estimated at \$1.379mil

What happens (with Fed and Village) if the project design comes in higher than estimated.

One option – if you have extra money and you want to pay difference. More money from Fed is not allocated for projects of this type.

As IPP show construction could go as early as December. Mr. Stauring stated that it takes a couple months to get a consultant selected. Then they do a design report which takes several months, then a plan which takes months. Then it is put together to put out for bid. It all takes about a year and a half.

DOT supplies a list of consultants to choose from. Each county has a specific list to choose from based on the consulting firms' qualifications. Village has to send requests for bids to all on the list

The DOT will forward communication to all residents on Seneca Rd with a time line.

At this time Trustee Ingalls opened the meeting up to questions:

Construction inspection is \$130,000. Can inspection be included when Village chooses a consultant so as not to hire an extra firm Mr. Stauring stated we can.

If we start in spring 2018, how long before all is completed? You can give the contractor certain # of months, but if you let them fit it into their schedule, you will get a better bid. Usually they are allowed to go until November. If given a short period of time, the costs will be higher. 3 – 6months

Will this have a limited effect on Seneca Rd? Only affect to asphalt is where the ramps come down on the side streets n the curve part.

Do you have to have a cyclist lane? Two options: You could have a shared use lane with a bicycle symbol in the road the lane has to be 14-15'wide. Or you could stripe a separate bike lane if you have enough width. Frames and grates will be improved making it better for cyclists. It doesn't have to be designated a bike lane.

Depending on how the estimate comes in from the consultant, is there a possibility of going from Seneca Rd to Cleveland Ave on the side that doesn't have a sidewalk. He would recommend that we have the consultant set up a base bid for the base project and then you have an add alternative that the contractor would bid on. Then if you still have money available when they bid, that's below the estimated amount, you could add that in.

Do we need a Public Hearing? There are two types of hearings. One is to gather information and the other is a Public Hearing. In this case you do the lesser one, hold a Public meeting and take input from the public then consider it all and put it in the design report when you finalize it. Then you could decide to go ahead or not based on public opinion.

Residents may decide during the design phase that they want blacktop driveway aprons. State roadways prefer concrete but they could be asphalt. This could be more costly to do this.

Mayor Falci talked about possibly funding all thru the bank. Mr. Stauring stated that we may not have to do that. You select the consultant and as they send in the bills and you pay the full bill. Take the receipt and submit it to DOT who process it and pay the Village back 80%. Then another bill comes in and you repeat. So you are paying some, but not all of the \$172,000 at once. At the end of it you will have paid all of the 20%.

Mayor stated that at the latest the board would have an approval on the project by July 10. Mr. Stauring stated that once you sign the project agreement with the resolution, the time starts with the 18 months. You could get a consultant before the agreement is signed. The 18 months starts when the state local agreement is signed in Albany to when the project is awarded to the contractor.

Mayor Falci will have Attorney Eric Shults look at the contract and any questions from Attorney Shults will be directed to Trustee Ingalls.

Trustee McCollumn questioned if the Village is making a deposit of the \$172,000 to the Comptroller and then if the DOT pays the bill and then forwards it to Federal Aid. Trustee Ingalls believed that was not the case and the Village would directly pay.

It was determined that Trustees Ingalls and DiRaimondo would be the contacts representing the board for any discussions with the designer and contractor and residents. They will also start sending out the letters to recommended consultants on the DOT list. The Mayor will give the Contract to Attorney Shults and talk to him about possible bonding of the project. By the July meeting the board should be ready to sign the resolution.

RESOLUTION 16-2017 BUDGET AMENDMENT

The following Resolution was offered by Mayor John Falci seconded by Trustee Peter DiRaimondo and carried:

RESOLVED, that the Village of North Hornell Board of Trustees at their Special Board meeting on June 26, 2017 authorized the transfer of money from A230 Fire Capital Reserve account in the amount of \$1663 to A3410.2R Truck Purchase towards the purchase of new brush truck.

	Aye	Nay
Mayor Falci	X	
Trustee Libordi	X	
Trustee Ingalls	X	
Trustee McCollumn	X	
Trustee DiRaimondo	X	

The board discussed having a policy that would set up procedures to follow when an employee or volunteer has an accident. An incident report should be written up for any type of accident by all employees.

Clerk Libordi asked what expenditure account should be debited for repair of garage door panel. A firefighter backed into the door and it was questioned if it should come out of buildings or fire contractual.

The board will advise the clerk before the July meeting.

Thomas Zuber from Wager CPA will meet with the board at 6:00PM on July10 to discuss Fire Department audit and contract. The board would also like to discuss Fund Balance issues and policy.

Respectfully submitted,

Kristene Libordi