

**NORTH HORNEILL VILLAGE BOARD
MONTHLY MEETING
December 11, 2023 6:00pm**

ATTENDANCE: Mayor: J. Joseph Ingalls
Trustees Joseph Flint, Leroy Forshee, Brian Friedland, Peter DiRaimondo
Clerk Vanessa Scott
Treasurer Kristene Libordi
DPW – Charlie Harrison
OIC Kyle Amidon
CEO Bill Rusby
Chief Mike Robbins

Mayor J. Joseph Ingalls opened the meeting at 6:00 PM with the pledge of allegiance.

MINUTES

The Minutes for the monthly meeting, November 13, 2023 were approved by a motion by Trustee Peter DiRaimondo, seconded by Trustee Brian Friedland and carried.

Mayor Ingalls	Aye		
Trustee Forshee	Aye	Trustee DiRaimondo	Aye
Trustee Flint	Aye	Trustee Friedland	Aye

TREASURER’S REPORT

A motion to approve the Treasurer’s Report was made by Mayor J. Joseph Ingalls, seconded by Trustee Leroy Forshee and carried.

Mayor Ingalls	Aye		
Trustee Forshee	Aye	Trustee DiRaimondo	Aye
Trustee Flint	Aye	Trustee Friedland	Aye

CLERK’S REPORT

A motion to approve the Clerk’s Report was made by Trustee DiRaimondo seconded by Trustee Flint and carried.

Mayor Ingalls	Aye		
Trustee Forshee	Aye	Trustee DiRaimondo	Aye
Trustee Flint	Aye	Trustee Friedland	Aye

CODE ENFORCEMENT REPORT

Bill Rusby was present for questions. Pool discussion continues and Mayor Ingalls explained the steps that have been taken to date and asked the Code Officer to continue to update the board. Mayor Ingalls commented that this issue needs to be brought to a finalization as it has taken far

too long. Further discussion about the next steps that will be taken to bring this to a close and the date of Memorial Day has been set for this to be finalized.

RECENT CODE ISSUES/CONCERNS

CEO Bill Rusby was present for any questions. A brief discussion about new building permits and the status of past permits. Updates on other issues were provided. CEO Rusby informed the board that a resident purchased the property at the end of Rural Avenue. The resident would like to discuss possibilities of providing a turn around on his property for the DPW and Emergency Services to use when necessary. The resident would like the village to initiate the turnaround, he will provide his own driveway. The board had a brief discussion with no final decision at this time.

A motion to approve the Code Enforcement Report for November 2023 was made by Trustee Flint, seconded by Trustee Friedland and carried.

Mayor Ingalls	Aye		
Trustee Forshee	Aye	Trustee DiRaimondo	Aye
Trustee Flint	Aye	Trustee Friedland	Aye

POLICE REPORT

Complaints	3
Community Services Rendered	26
Assist Other Departments	3
Traffic Stops	0
Total Calls Handled for the Month:	32

OIC Kyle Amidon was present to review his report. Shop with a cop held on December 9, 2023 was very successful. 64 kids participated in the program and over \$9,000.00 was spent at the local Wal-Mart with 30 officers participating. He reported that the radio will finally be installed in the new vehicle on December 12, 2023. SRO Cowdrick is currently at an active shooter training (4 days). OIC Amidon also reported that the 2 newest officers have started as of December 7, 2023. They only need to be provided with North Hornell Police Department clothing.

Mayor Ingalls asked about the situation under the bridge at the end of Seneca Road. There was a brief discussion with no final resolution at this time.

A motion to approve the Police Report was made by Trustee Peter DiRaimondo, seconded by Trustee Brian Friedland and carried.

Mayor Ingalls	Aye		
Trustee Forshee	Aye	Trustee DiRaimondo	Aye
Trustee Flint	Aye	Trustee Friedland	Aye

FIRE REPORT

Fire Chief Robbins was present for any questions on his report. Trustee Flint asked about the rotting doors. Chief Robbins explained he talked with Superintendent Scavo and was waiting on quotes per Rich Scavo’s request. A question about the “AC unit splits”. Chief Robbins reported the fire company is paying for them.

He informed the board that the FEMA Grant they applied for was denied. At this time, he listed the items that they planned to replace using the grant. He told the board that he needed \$20,255.00 to be placed back in his account to replace the items needed to protect the firefighters. The board discussed the request and financial information at this time.

Mayor Ingalls told the board he would like a little time to look in to this request.

Trustee Peter DiRaimondo motioned to allow all of the gear needed to protect the firefighters in the amount of \$20,255.00 be purchased, seconded by Trustee Leroy Forshee.

Mayor Ingalls	Nay		
Trustee Forshee	Aye	Trustee DiRaimondo	Aye
Trustee Flint	Aye	Trustee Friedland	Nay

Motion carried by majority vote.

Calls for the month of November:

Town:	9
Village:	4
Fire Alarm Checks:	1
M/A:	3
Total Calls for the Month:	17

A motion to approve the Fire Department Report for November was made by Mayor Ingalls, seconded by Trustee DiRaimondo and carried.

Mayor Ingalls	Aye		
Trustee Forshee	Aye	Trustee DiRaimondo	Aye
Trustee Flint	Aye	Trustee Friedland	Aye

MAINTENANCE REPORT

Superintendent Scavo was not present for the meeting. DPW Assistant Charlie Harrison was present for any questions.

A motion to approve the Maintenance Report was made by Trustee Forshee, seconded by Trustee Flint and carried.

Mayor Ingalls	Aye		
Trustee Forshee	Aye	Trustee DiRaimondo	Aye

Trustee Flint Aye Trustee Friedland Aye

NEW BUSINESS

**VILLAGE OF NORTH HORNELL
RESOLUTION 45-2023
BUDGETARY AMENDMENT**

The following Resolution was offered by Mayor J. Joseph Ingalls, seconded by Trustee Peter DiRaimondo and carried,

RESOLVED, that the Village of North Hornell Board of Trustees at the monthly meeting on December 11, 2023, approved the transfer of \$1,109.00 from A1990.4 Contingent acct to A9010.8 State retirement for overage on ERS and PFRS Annual Invoice.

	Aye	Nay
Mayor Ingalls	X	
Trustee Flint	X	
Trustee Forshee	X	
Trustee DiRaimondo	X	
Trustee Friedland	X	

**VILLAGE OF NORTH HORNELL
RESOLUTION 46-2023
BUDGETARY AMENDMENT**

The following Resolution was offered by Trustee Joseph Flint, seconded by Trustee Brian Friedland and carried,

RESOLVED, that the Village of North Hornell Board of Trustees at the monthly meeting on December 11, 2023, approved the transfer of \$668.00 from A1990.4 Contingent acct to A1910.4 Village Insurance for unallocated Insurance for the new 2022 Police Department Ford Explorer.

	Aye	Nay
Mayor Ingalls	X	
Trustee Flint	X	
Trustee Forshee	X	
Trustee DiRaimondo	X	
Trustee Friedland	X	

**VILLAGE OF NORTH HORNELL
RESOLUTION 47-2023
APPROVE PAYMENT OF VOUCHERS**

The following Resolution was offered by Trustee Leroy Forshee, seconded by Trustee Peter DiRaimondo and carried,

RESOLVED, that the Village of North Hornell Board of Trustees at the monthly meeting on December 11, 2023, approved to pay vouchers from the General Account starting with number 193-222 in the amount of \$51,962.99 and from the Sewer Account number 29-31 in the amount of \$605.45.

	Aye	Nay
Mayor Ingalls	X	
Trustee Flint	X	
Trustee Forshee	X	
Trustee DiRaimondo	X	
Trustee Friedland	X	

PESH TRAINING

Annual, regulatory compliance training for all employees was discussed. The board discussed the option of being added to the Target Solutions program used by the fire department. This would cost \$80.00 per person to be added. Through the County the employees would need to take time off from the office to attend the trainings in Bath, NY at the Civil Defense Building.

OIC Amidon told the board that this training can be done through PERMA at no cost. He added that he could get everyone enrolled and each employee could complete the necessary training at their pace.

POLICIES REVIEW

Mayor Ingalls referenced the Cyber Security Breach Notification Policy that he emailed to all trustees. He told the board he had a preference of the one he would like to use and noted changes will need to be made for the Village of North Hornell. The board had a brief discussion about the policy they would like to use to implement for the Village. The board agreed they would use the Town of Hornby's model and make changes as needed.

Accident/Incident Reporting Policy was discussed, amendment date would need to be updated. Clerk Scott will provide a copy of the reporting form to the board for their review. No other action was taken on this policy at this time. The amendment date will be updated at a later time.

Credit card and store charging policy was discussed at this time. A few clerical changes were discussed as well as clarification of verbiage. The amendment date will be updated to 12/11/2023.

ADA Employment Policy clerical changes were discussed. Other changes were discussed and will be changed. Adopted and amendment date will be 12/11/2023.

American Disabilities Act was discussed. No changes at this time are needed. Amendment date will be 12/11/2023.

Code of Ethics was discussed. No changes. It was agreed that the information was taken out of the codes and no changes would be made at this time.

OLD BUSINESS

CANCER SCREENING ALLOTTED TIME

The board discussed the handout that was provided by the Clerk at the October 16, 2023 meeting informing them of the State Law allowing 4 hours a year for cancer screening. After a brief discussion, the board decided to vote on this issue.

Trustee Leroy Forshee motioned to reimburse 4 hours per year, retroactive to the 6 years as long as the employee can provide acceptable proof of attending their cancer screening appointments for the said years, seconded by Trustee Brian Friedland and carried unanimously.

OTHER

Nothing was discussed at this time.

The meeting was adjourned at 8:14pm on a motion by Mayor J. Joseph Ingalls seconded by Trustee Peter DiRaimondo and carried.

Respectfully submitted,

Vanessa Scott – Village Clerk