

NORTH HORSELL VILLAGE BOARD
MONTHLY MEETING
November 13, 2023 6:00pm

ATTENDANCE: Mayor: J. Joseph Ingalls
Trustees Peter DiRaimondo (Absent)
Trustees Leroy Forshee, Brian Friedland, Joseph Flint
Clerk Vanessa Scott
Treasurer Kristene Libordi
Superintendent Richard Scavo
OIC Kyle Amidon
CEO Bill Rusby
Chief Mike Robbins - Absent
Chris Patterson – Fire Department
Jeremy Smith – Fire Department
Residents: Stacey Bentley
Kylee Bentley
Marie Patti

Mayor J. Joseph Ingalls opened the meeting at 6:02 PM with the pledge of allegiance.

MINUTES

The Minutes for the monthly meeting, October 16, 2023 and Special Meeting October 26, 2023 were approved by a motion by Trustee Brian Friedland, seconded by Trustee Leroy Forshee and carried. Clerk Vanessa Scott informed the board that she corrected verbiage on the last page to say that Trustee DiRaimondo asked to have a discussion on what was provided to them and not put it to a vote.

Mayor Ingalls announced he did not approve the October 16, 2023 monthly meeting minutes. He requested a copy of the recorded minutes for verification of information in the minutes. Trustee Joseph Flint asked it to be noted that he was absent at the October 16, 2023 monthly meeting.

Mayor Ingalls	Aye (for October 26, 2023 special meeting only)
Trustee Forshee	Aye Trustee DiRaimondo Absent
Trustee Flint	Aye Trustee Friedland Aye

TREASURER’S REPORT

A motion to approve the Treasurer’s Report was made by Trustee Leroy Forshee, seconded by Trustee Joseph Flint and carried.

Mayor Ingalls	Aye
Trustee Forshee	Aye Trustee DiRaimondo Absent

Trustee Flint Aye Trustee Friedland Aye

CLERK’S REPORT

A motion to approve the Clerk’s Report was made by Mayor J. Joseph Ingalls seconded by Trustee Leroy Forshee and carried.

Mayor Ingalls Aye
Trustee Forshee Aye Trustee DiRaimondo Absent
Trustee Flint Aye Trustee Friedland Aye

CODE ENFORCEMENT REPORT

Bill Rusby was present for questions. Pool discussion continues and Mayor Ingalls explained the steps that have been taken to date and asked the Code Officer to continue to update the board. Mayor Ingalls commented that this issue needs to be brought to a finalization as it has taken far too long. Further discussion about the next steps that will be taken to bring this to a close and the date of Memorial Day has been set for this to be finalized.

RECENT CODE ISSUES/CONCERNS

The board discussed several code issues that recently were brought to their attention by a zoning board member. The outcome of the discussion are as follows:

Fences: the current code will remain as stated and will be looked at per request/case by case.

Corner Lot: At this time the board decided they would like to move forward to have these controlled by variance.

Setbacks: At this time the board decided they would like to move forward to have these controlled by variance.

The other codes of concern brought to the attention of the board by the zoning committee are, Lot Frontage, Storage of Commercial Vehicles, One Way Alleys and were tabled to be revisited at a later time.

A motion to approve the Code Enforcement Report for August was made by Mayor J. Joseph Ingalls, seconded by Trustee Leroy Forshee and carried.

Mayor Ingalls Aye
Trustee Forshee Aye Trustee DiRaimondo Absent
Trustee Flint Aye Trustee Friedland Aye

A motion to approve the Code Enforcement Report for September was made by Trustee Peter DiRaimondo, seconded by Trustee Brian Friedland and carried.

Mayor Ingalls Aye
Trustee Forshee Aye Trustee DiRaimondo Absent

Mayor Ingalls updated the board on the State Police plan for moving to another facility. Will check back with Major Litardo in 4 to 6 weeks for an update.

A motion to approve the Police Report was made by Mayor Ingalls, seconded by Trustee Brian Friedland and carried.

Mayor Ingalls	Aye		
Trustee Forshee	Aye	Trustee DiRaimondo	Absent
Trustee Flint	Aye	Trustee Friedland	Aye

FIRE REPORT

Chief Robbins was not present for the meeting. Jeremy Smith and Chris Patterson were present for questions. They informed the board of a new member that needs board approval.

Motion to approve new member Hunter Erskine of 308 Seneca Road, North Hornell to the fire department was made by Mayor J. Joseph Ingalls, Seconded by Trustee Joseph Flint and carried,

Mayor Ingalls	Aye		
Trustee Forshee	Aye	Trustee DiRaimondo	Absent
Trustee Flint	Aye	Trustee Friedland	Aye

This brings the total, to date, to 26 members and 1 junior member.

Calls for the month of October:

Town:	10
Village:	3
Fire Alarm Checks:	2
M/A:	2
Total Calls for the Month:	17

A motion to approve the Fire Department Report for October was made by Trustee Flint, seconded by Trustee Friedland and carried.

Mayor Ingalls	Aye		
Trustee Forshee	Aye	Trustee DiRaimondo	Absent
Trustee Flint	Aye	Trustee Friedland	Aye

MAINTENANCE REPORT

Superintendent Scavo reported the salt truck and plow are on the truck and ready for the winter. Leaf clean up is going well this fall and will finish up the week of Thanksgiving. The submission for reimbursement to CHIPS is completed. The refund should be received in December 2023. He also told the board that the CHIPS account will be completely depleted until the next budget of 2024.

Superintendent Scavo told the board they are making room at the DPW garage for the SRO police car for the winter months only.

Superintendent Scavo informed the board that he will be taking vacation from December 5, 2023 to December 19, 2023 to use up his accruals for the year. Charlie Harrison will be in charge during his absence.

A motion to approve the Maintenance Report was made by Trustee Forshee, seconded by Mayor Ingalls and carried.

Mayor Ingalls	Aye		
Trustee Forshee	Aye	Trustee DiRaimondo	Absent
Trustee Flint	Aye	Trustee Friedland	Aye

NEW BUSINESS

NYCLASS INVESTING

Information was provided to the Trustees to review for future investments. If anyone has any questions, they were asked to contact Mayor Ingalls or Treasurer Libordi.

CODE ENFORCEMENT SOFTWARE

Code Enforcement software with Williamson Law was discussed briefly at this time. Nothing was voted on at this time and more information is forthcoming.

CERTIFICATION OF UNPAID TAXES

Signatures were requested of each trustee on a form that will be sent to the county notifying them of the Village taxes that were not collected.

**VILLAGE OF NORTH HORNELL
RESOLUTION 42-2023
BUDGETARY AMENDMENT**

The following Resolution was offered by Trustee Joseph Flint, seconded by Trustee Brian Friedland and carried,

RESOLVED, that the Village of North Hornell Board of Trustees at the monthly meeting on November 13, 2023, approved to move \$400.00 from A1990.4 Contingent acct to A1325.4 Treasurer contractual for unbudgeted expenses.

	Aye	Nay
Mayor Ingalls	X	
Trustee Flint	X	
Trustee Forshee	X	
Trustee DiRaimondo	ABSENT	
Trustee Friedland	X	

**RESOLUTION 43-2023
BUDGETARY AMENDMENT**

ARPA - TRANSFER FROM SEWER TO GENERAL FUND

The following Resolution was offered by Trustee Joseph Flint, seconded by Trustee Leroy Forshee and carried,

RESOLVED, that the Village of North Hornell Board of Trustees at their Monthly Board Meeting on November 13, 2023 approved the transfer of \$1,430.52 from G688 ARPA Sewer Fund to A8320.42 Seneca Rd Water Project. The balance of the ARPA funds of \$4,381.33 was approved to be transferred from G688 ARPA Sewer Fund to A688 General Fund for future water repairs or upgrades.

	Aye	Nay
Mayor Ingalls	X	
Trustee Flint	X	
Trustee Forshee	X	
Trustee DiRaimondo	ABSENT	
Trustee Friedland	X	

**VILLAGE OF NORTH HORNELL
RESOLUTION 44-2023
APPROVE PAYMENT OF VOUCHERS**

The following Resolution was offered by Mayor J. Joseph Ingalls, seconded by Trustee Leroy Forshee and carried,

RESOLVED, that the Village of North Hornell Board of Trustees at the monthly meeting on November 13, 2023, approved to pay vouchers from the General Account starting with number 164-192 in the amount of \$20,861.33 and from the Sewer Account number 25-28 in the amount of \$1,294.40.

	Aye	Nay
Mayor Ingalls	X	
Trustee Flint	X	
Trustee Forshee	X	
Trustee DiRaimondo	ABSENT	
Trustee Friedland	X	

OLD BUSINESS

CANCER SCREENING ALLOTTED TIME

The board discussed the handout that was provided by the Clerk at the October 16, 2023 meeting informing them of the State Law allowing 4 hours a year for cancer screening. They discussed the handout, the request from the Clerk. Trustee Flint agreed that moving forward the board had no choice but to follow the State Law but said he was under the assumption that the board was all in agreement about the law. All Trustees present at the meeting agreed that they had all decided that they would not go retroactive to re-instate/re-imburse the 20 hours back to the Clerk. Further discussion between the board took place at this time. No documentation will be necessary, employees will just note it on the time sheet that they were gone for cancer screening.

Mayor J. Joseph Ingalls motioned to accept the policy and commits to allowing full time employees to be paid up to 4 hours of a regular work day annually for cancer screening, seconded by Trustee Joseph Flint and carried.

	Aye	Nay
Mayor Ingalls	X	
Trustee Flint	X	
Trustee Forshee	X	
Trustee DiRaimondo	ABSENT	
Trustee Friedland	X	

It was discussed also that this will need to be added to the full-time employee handbook and employee time off policy. It was agreed that at this time there are 3 employees that qualify for the cancer screening time.

At this time, attendee Stacey Bentley introduced herself as a Labor Employment Lawyer. She told the board that she would encourage them to confer with their counsel in reference to the above discussion. She continued to explain the law of allowing employees the 4 hours time off for cancer screening annually. She explained if there are any claims of time retroactively that they revisit their decision. Trustee Forshee asked for clarification. Mrs. Bentley at this time told them in order to prevent any issues that could arise legally, they may want to just head it off before it gets to that point. She continued by saying that there is still a legal obligation to uphold the labor laws and it has been a law for quite a few years. Mayor Ingalls said he would check with the Village Attorney on this matter.

Office Hours / Clerk Work Hours

A short discussion about current hours were discussed. The clerk currently works 35 hours a week and is open to the public 26 hours. No complaints have been voiced by the public or residents. After this short discussion, the board agreed to continue with the hours as is. Mayor asked if these hours were acceptable to the Clerk. Clerk Scott agreed to continue with the hours as set and agreed on by the board.

OTHER

Nothing was discussed at this time.

The meeting was adjourned at 7:47pm on a motion by Trustee Joseph Flint seconded by Trustee Leroy Forshee and carried.

Respectfully submitted,

Vanessa Scott – Village Clerk