

**REGULAR MEETING OF THE NORTH HORSELL VILLAGE BOARD  
SEPTEMBER 12, 2016 7:00 PM**

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**ATTENDANCE:** Mayor: John Falci  
Trustees: Frank Libordi, William Coleman, Peter DiRaimondo & Joseph Ingalls  
Clerk: Kristene Libordi  
Fire Chief Mike Robbins  
OIC Scott Richardson  
ZBZ Chair Mary Barnes  
Dep Clerk Marie Patti

Mayor John Falci opened the meeting at 7:00PM.

**MINUTES**

The August 8<sup>th</sup> and 16<sup>th</sup> minutes were approved on a motion by Trustee William Coleman, seconded by Trustee Frank Libordi and carried.

Mayor Falci	Aye		
Trustee Libordi	Aye	Trustee DiRaimondo	Aye
Trustee Ingalls	Aye	Trustee Coleman	Aye

**TREASURERS REPORT**

The Treasurers Report was approved on a motion by Trustee Peter DiRaimondo, seconded by Mayor Falci and carried.

Mayor Falci	Aye		
Trustee Libordi	Aye	Trustee DiRaimondo	Aye
Trustee Ingalls	Aye	Trustee Coleman	Aye

**POLICE REPORT**

OIC Scott Richardson read his monthly report for the month of August:

Criminal complaints	1
General complaints	5
Assisted Police	4
Assisted Fire	1
Assisted DPW	2
Total patrol hours	71

Police department continued to monitor vehicles going wrong way down Chambers St. as well as stop sign violations on Elmwood and Third Sts. Assisted the DPW with paving at Seneca Rd. and instructed officers to increase commercial truck enforcement. With bridge opening soon, traffic on Seneca Rd will increase and will have a heavy presence as speed deterrence.

OIC Richardson presented a request with bid quotes for an exterior light bar for the police car. Five quote ranging from \$467 to \$1,203.

A motion to accept the Police Report was made by Trustee Libordi, seconded by Trustee DiRaimondo and carried.

Mayor Falci	Aye		
Trustee Libordi	Aye	Trustee DiRaimondo	Aye
Trustee Ingalls	Aye	Trustee Coleman	Aye

A motion to approve the purchase of a new light bar for the police car , not to exceed \$700 for the bar and labor was made by Trustee Coleman, seconded by Trustee Libordi and carried.

Mayor Falci	Aye		
Trustee Libordi	Aye	Trustee DiRaimondo	Aye
Trustee Ingalls	Aye	Trustee Coleman	Aye

## **FIRE REPORT**

Fire Chief Michael Robbins read the report for the month of August:

- Repairs done on E15, 85 & 58. Pump test needed on E58
- Ladder, fall protection and rope testing being done on 29<sup>th</sup> & 30<sup>th</sup>
- DEC grant is completed and – need verification by DEC officer
- AFG grant awarded and the villages share is \$3,198 – Federal share is \$63,962
- Extrication grant explanation on process and items to be decided
- No figures on Radio grant yet
- Some members will attend upcoming CFR and EMT classes
- Proposal for key fob locks will be upcoming
- Fire alarm monitoring with BOSS may be \$50 - \$75 This is an estimate
- CPR, AED and Fires Aid class will be at fire hall September 20<sup>th</sup> at 7PM
- Explained that Hornell will not be doing lift assists in Hornellsville
- Fire prevention assemblies will be next month
- Halloween trick or treat next month and requesting \$200 from Village for safe house
- Thank you for those who supported the boot drive and barbeque
- One new member pending - this brings total volunteers to 26 with 1 JR member
- Fire Company is beginning to purchase body armor for members in the wake of all the shootings throughout the country

Motion to accept the Fire Report was made by Trustee Coleman, seconded by Trustee DiRaimondo and carried.

Mayor Falci	Aye		
Trustee Libordi	Aye	Trustee DiRaimondo	Aye
Trustee Ingalls	Aye	Trustee Coleman	Aye

A motion to set Halloween hours on October 31<sup>st</sup> from 6-8 PM was made by Mayor Falci, seconded by Trustee DiRaimondo and carried.

Mayor Falci	Aye		
Trustee Libordi	Aye	Trustee DiRaimondo	Aye
Trustee Ingalls	Aye	Trustee Coleman	Aye

A motion to approve \$200 to be given to the Fire Department for the Halloween safe house was made by Mayor Falci, seconded by Trustee DiRaimondo and carried.

Trustee Coleman would like to see an independent audit done on the Fire Company's financials.

A motion to have an audit done on the Fire Company financials by Wager CPA was made by Trustee Coleman, seconded by Trustee Libordi and carried.

Mayor Falci	Aye		
Trustee Libordi	Aye	Trustee DiRaimondo	Aye
Trustee Ingalls	Aye	Trustee Coleman	Aye

## **CODE ENFORCEMENT REPORT**

CEO William Rusby was not in attendance. Mayor Falci discussed the received report for the month of August.

- Nine building permits were issued for the month
- One Temporary C of O was issued for 302 Seneca Rd.
- Working with resident that has been asked to clean up his property

A motion to accept the Code Enforcement Report was made by Mayor Falci, seconded by Trustee Frank Libordi and carried.

Mayor Falci     Aye  
Trustee Libordi   Aye     Trustee DiRaimondo     Aye  
Trustee Ingalls   Aye     Trustee Coleman         Aye

**MAINTENANCE REPORT**

Superintendent of Public Works Richard Scavo was not in attendance. Mayor Falci went over the report. A very busy month for the DPW Continued work on Third St water project and Seneca Rd mill and fill. Rural Ave was also repaired at the West end. Also:

- Routine daily maintenance and checks throughout the Village
- Monthly Chlorine Residual Water Report sent to NYS Dept of Health
- Repaired water tap at 329 Seneca Rd
- 3 Ton dump truck to Covered Wagon for new tires
- Roller to Star Rental for gas line leak
- Supervisor Scavo obtained NYS Class B drivers license to drive sewer truck
- Supplies for fire hydrant at end of Third St.
- New "No Truck" signs on south end of Seneca Rd and west end of Bethesda Dr

A motion to accept the Maintenance report was made by Trustee DiRaimondo, seconded by Trustee Ingalls and carried.

Mayor Falci     Aye  
Trustee Libordi   Aye     Trustee DiRaimondo     Aye  
Trustee Ingalls   Aye     Trustee Coleman         Aye

**NEW BUSINESS**

**BULLFROG - HOUSING DEVELOPMENT**

Mayor Falci postponed this and it will be on next month's agenda.

**RESOLUTIONS 29 to 32 -2016**

**RESOLUTION 29-2016  
CHAMBERS ST USAGE**

The following Resolution was offered by Mayor John Falci, seconded by Trustee Peter DiRaimondo and carried:

**RESOLVED**, that the Village of North Hornell Board of Trustees at their September 12, 2016 Regular Board Meeting, agreed that parcels #151.06-01-033.000 &151.06-01-035.000 located on Chambers St. (tax roll location shown to be on Cleveland Ave.) are not and will not be used for any purpose other than additional gravel storage and serves no other useful purpose to the Village.

	Aye	Nay
Mayor Falci	X	
Trustee Libordi	X	
Trustee Ingalls	X	
Trustee DiRaimondo	X	
Trustee Coleman	X	

**RESOLUTION 30-2016  
BUDGETARY AMENDMENT**

The following Resolution was offered by Mayor John Falci seconded by Trustee Frank Libordi and carried:

**RESOLVED**, that the Village of North Hornell Board of Trustees at their September 12, 2016 Regular Board Meeting authorized the transfer of money from A1990.4 Contingent account in the amount of \$657.39 to A1325.2 Clerk Equipment for payment of a computer to be used for online banking only.

	Aye	Nay
Mayor Falci	X	
Trustee Libordi	X	
Trustee Ingalls	X	
Trustee DiRaimondo	X	
Trustee Coleman	X	

**RESOLUTION 31-2016  
AMEND PROCUREMENT POLICY  
ADOPTED JANUARY 1992**

The following Resolution was offered by Trustee Frank Libordi seconded by Trustee Joseph Ingalls and carried:

**RESOLVED**, that the Village of North Hornell Board of Trustees at their September 12, 2016 meeting amend the Procurement Policy section 1 as follows:

1. Every purchase to be made must be initially reviewed to determine whether it is a purchase contract or a public works contract. Once that determination is made, a good faith effort will be made to determine whether it is known or can reasonably be expected that the aggregate amount to be spent on the item of supply or service is not subject to competitive bidding, taking into account past purchases and the aggregate amount to be spent in year. The following items are not subject to competitive bidding pursuant to Section 103 of the General Municipal Law: purchase contracts under \$20,000 and public works contracts under \$35,000; emergency purchases; goods purchased from agencies for the blind or severely handicapped; goods purchased from correctional institutions; purchases under State and county contracts; and surplus and second-hand purchases from another governmental entity.

The decision that a purchase is not subject to competitive bidding will be documented in writing by the individual making the purchase. This documentation may include written or verbal quotes from vendors, a memo from the purchaser indicating how the decision was arrived at, a copy of the contract indicating the source which makes the item or service exempt, a memo from the purchaser detailing the circumstances which led to an emergency purchase, or any other written documentation that is appropriate.

	Aye	Nay
Mayor Falci	X	
Trustee Libordi	X	
Trustee Ingalls	X	
Trustee DiRaimondo	X	
Trustee Coleman	X	

**RESOLUTION 32-2016**  
**RURAL AVE**

BE IT HEREBY RESOLVED: the Village of North Hornell is adopting the below listed road as Village road and acknowledges that the Village of North Hornell will maintain this road including all repairs and capital maintenance, that the Village of North Hornell accepts all legal responsibility for the road which includes liability in

case of lawsuits, and that the roadway is fully open to the public at all times (excepting construction and short term weather-related issues).

Rural Avenue from End of Street to Cleveland Ave. for a total length of 0.20 Miles

NOW, THEREFORE, Village of North Hornell Board Members hereby resolves as follows:

The following vote was offered by Trustee William Coleman, seconded by Trustee Peter DiRaimondo, carried and recorded in the open session of said meeting:

	Aye	Nay
Mayor Falci	X	
Trustee Libordi	X	
Trustee Ingalls	X	
Trustee DiRaimondo	X	
Trustee Coleman	X	

**OLD BUSINESS**

**UPDATES FROM THE MAYOR**

Mayor Falci noted that all information for the news letter needs to be into the clerk this week. Also any additional updated bio information from the Trustees for the website also needs to be in.

The Seneca Rd Bridge may be opened soon. The Village’s share for the rebuild will be between \$1,200 to \$1,400.

**OTHER**

Supervisor Scavo had two quotes for striping Seneca Rd. Zebra Striping - \$4,895 and Apex - \$13,060.

A motion to accept the quote from Zebra Striping in the amount of \$4,895 for Seneca Rd was made by Mayor Falci, seconded by Trustee Coleman and carried.

Mayor Falci	Aye		
Trustee Libordi	Aye	Trustee DiRaimondo	Aye
Trustee Ingalls	Aye	Trustee Coleman	Aye

Trustee Ingalls and Trustee DiRaimondo will be attending a seminar or pre-application for the 2016 TAP/CMAQ Grants. They will report back to the board at next month’s meeting.

**PAY BILLS**

General Fund	Voucher 93-133	\$265,911.60
Sewer Fund	Voucher 16-24	\$ 40,429.81

Motion to pay bills was made by Trustee Coleman, seconded by Trustee DiRaimondo and carried.

Mayor Falci	Aye		
Trustee Libordi	Aye	Trustee DiRaimondo	Aye
Trustee Ingalls	Aye	Trustee Coleman	Aye

**EXECUTIVE SESSION**

Mayor Falci motioned to enter into Executive session to discuss the retirement of a Village employee. Motion seconded by Trustee Ingalls and carried.

Mayor Falci      Aye  
Trustee Libordi   Aye      Trustee DiRaimondo      Aye  
Trustee Ingalls   Aye      Trustee Coleman      Aye

Motion to exit Executive session made by Trustee Libordi, seconded by Trustee DiRaimondo and carried.

Mayor Falci      Aye  
Trustee Libordi   Aye      Trustee DiRaimondo      Aye  
Trustee Ingalls   Aye      Trustee Coleman      Aye

Mayor Falci motioned to adjourn, seconded by Trustee Coleman and carried.

Mayor Falci      Aye  
Trustee Libordi   Aye      Trustee DiRaimondo      Aye  
Trustee Ingalls   Aye      Trustee Coleman      Aye

Respectfully submitted,

Kristene Libordi  
Village Clerk/Treasurer