

NORTH HORSELL VILLAGE BOARD
MONTHLY MEETING
August 8, 2022, 6:00 PM

ATTENDANCE: Mayor: J. Joseph Ingalls
Trustees: Joseph Flint Peter DiRaimondo, Joshua Greenthal Absent: Trustee Brian
Friedland
Clerk Vanessa Scott
Treasurer Kristene Libordi
Superintendent Richard Scavo
Fire Chief Mike Robbins
Robert Peisch - Videographer
Donald Hoffman
Code Officer William Rusby
Jim Bebout
Tom Mayo

Mayor Ingalls opened the meeting at 6:00 PM with the pledge of allegiance.

Resident Tom Mayo presented his concern about his water at his residence on Marick Park. The board along with Superintendent Richard Scavo and resident Tom Mayo had a lengthy discussion. Some ideas were presented and Superintendent Scavo said he needs board approval before he will go on private property to do the work necessary to assist the home owner.

The board agreed that a "Release" or "Hold Harmless Agreement" from the homeowner needs to be signed allowing the Village Superintendent to be on the property to dig up the end of the water line on Mr. Mayo's property to assist with the water issue. Superintendent Scavo told the board that eventually a new blow-off should be installed.

Mayor J. Joseph Ingalls made a motion to have the Village DPW do the work at 5 Marick Park Drive, Tom and Amy Mayo's residence to assist with the water concern. It was seconded by Trustee Joshua Greenthal and carried.

Mayor Ingalls	Aye		
Trustee Greenthal	Aye	Trustee DiRaimondo	Aye
Trustee Flint	Aye	Trustee Friedland	Absent

He also said that easements should be obtained on the other properties on Marick Park and the Village Attorney should be contacted.

MINUTES

The Minutes for the Monthly Meeting July 11, 2022 were approved on a motion by Trustee Joseph Flint, seconded by Trustee Peter DiRaimondo and carried.

Mayor Ingalls Aye

Trustee Greenthal Aye Trustee DiRaimondo Aye
Trustee Flint Aye Trustee Friedland Absent

TREASURER’S REPORT

Treasurer Kristene Libordi reported that the second round of the Covid Relief money (ARPA) in the amount of \$37,794.75 has been deposited there showing in the trial balance shows the deposit. The money will remain in the Sewer Fund for future use and updates to the Village sewer system.

A motion to approve the Treasurer’s Report was made by Trustee Joseph Flint, seconded by Trustee Peter DiRaimondo and carried.

Mayor Ingalls Aye
Trustee Greenthal Aye Trustee DiRaimondo Aye
Trustee Flint Aye Trustee Friedland Absent

CLERK’S REPORT

A motion to approve the Clerk’s Report was made by Mayor Joseph Ingalls, Seconded by Trustee Joshua Greenthal and carried.

Mayor Ingalls Aye
Trustee Greenthal Aye Trustee DiRaimondo Aye
Trustee Flint Aye Trustee Friedland Absent

CODE ENFORCEMENT REPORT

Code Enforcement Officer Bill Rusby reviewed his report with the board.

A motion to approve the Code Enforcement Report was made by Trustee Peter DiRaimondo, seconded by Trustee Joseph Flint and carried.

Mayor Ingalls Aye
Trustee Greenthal Aye Trustee DiRaimondo Aye
Trustee Flint Aye Trustee Friedland Absent

POLICE REPORT

Officer in Charge, Kyle Amidon presented his report and asked if there were any questions. The board asked if there were any tickets written. Officer Amidon explained that, without the computer in the car no tickets written for the month. The computer should be reinstalled in the car in the next couple of weeks and ticket writing will resume.

Complaints 4
Community Services Rendered 18
Assist Other Departments 2
Traffic Stops 0
Total Calls Handled for the Month: 24

A motion to approve the Police Report was made by Mayor J. Joseph Ingalls, seconded by Trustee Joseph Flint and carried.

Mayor Ingalls	Aye		
Trustee Greenthal	Aye	Trustee DiRaimondo	Aye
Trustee Flint	Aye	Trustee Friedland	Absent

Chief Amidon reported on the community wide yard sale weekend. He suggested closing one side of the street down next year. With cars parked on both sides it made it difficult to get vehicles through there especially 2 at the same time. Suggested cones being set up by the DPW and get some plastic signs making it enforceable for cars not to park on the side designated. Also suggested signs on the bridge coming from the City of Hornell to minimize the chance of an accident due to the inability to see cars parked until the driver is right there.

The computer for the police car is in the vendor's office waiting for the programs to be installed and hopefully will be installed in the patrol car within the next week. This will allow the officers to start writing tickets again and running plates.

Trustee Joseph Flint asked if Officer Amidon would contact the Sheriff's office to put the speed notice sign on Seneca Road for a couple of weeks. The board noted the increase of traffic on Seneca Road and discussed this for a short time. The board reminded OIC Amidon about the hours the officers were working and asked to have them changed for the remainder of August so the officers would be covering later hours. OIC Amidon said he would take care of this.

FIRE REPORT

Town: 6
Village: 6
Fire Alarm Checks: 2
M/A: 1
Total Calls for the Month: 15

Chief Robbins reported he has 1 new member applications for Village approval.

A motion by Mayor Ingalls seconded by Trustee Peter DiRaimondo to approve applicant Alexander Smith of 42 Hillside Place, Hornell, New York 14843 and was carried.

Mayor Ingalls	Aye		
Trustee Greenthal	Aye	Trustee DiRaimondo	Aye
Trustee Flint	Aye	Trustee Friedland	Absent

Mayor Ingalls asked Chief Robbins about the painting of the hydrants. Chief Robbins said nothing is final yet they are getting more information at this time and are looking for people that have time to do the work.

A motion to approve the Fire Department Report was made by Trustee Joseph Flint, seconded by Trustee Peter DiRaimondo and carried.

Mayor Ingalls	Aye		
Trustee Greenthal	Aye	Trustee DiRaimondo	Aye
Trustee Flint	Aye	Trustee Friedland	Absent

MAINTENANCE REPORT

DPW Superintendent Rich Scavo asked if anyone had any questions on his report. No questions at this time.

Sewer flow numbers continue to fluctuate and still no answers. Superintendent Scavo mentioned he would like to have Koester come to hook up their meter to do a comparison. He will get an estimate from them to see if they might be in the area already and could stop in and maybe verify with the city if their meter is working correctly.

A motion to approve the Maintenance Report was made by Mayor J. Joseph Ingalls seconded by Trustee Joshua Greenthal and carried.

Mayor Ingalls	Aye		
Trustee Greenthal	Aye	Trustee DiRaimondo	Aye
Trustee Flint	Aye	Trustee Friedland	Absent

Superintendent Scavo informed the board that paving will be done on Saturday, August 13, 2022. This day was scheduled to miss the heavy traffic and allow it to harden prior to large vehicles to drive on it. Both DPW employees will work on Saturday. Charlie Harrison is planning to exchange one day during the regular work week for working on Saturday and Superintendent Rich Scavo will record comp time.

Superintendent Scavo also reported that he needs to know exactly what is needed for the proposed office for the Treasurer. He will have a contractor come in

Superintendent Rich Scavo asked the board to approve 2 weeks without pay. Trustee Joshua Greenthal motioned to allow Superintendent Scavo to take 2 weeks (August, 22, 2022 to September 2, 2022) off without pay, seconded by Trustee Peter DiRaimondo and carried.

Mayor Ingalls	Aye		
Trustee Greenthal	Aye	Trustee DiRaimondo	Aye
Trustee Flint	Aye	Trustee Friedland	Absent

Superintendent Rich Scavo informed the board that Mr. France continues to ask for assistance with the water that's coming in to his yard. The board tabled this request and asked for the DPW to continue to monitor the situation and bring suggestions back to the board on how to eliminate or help with the reported issue.

Resident, Jim Bebout talked to the board about the concern he has with the retaining wall that's on the side of his property. Photos were provided for the board to see how the wall is moving in and the chance of it collapsing is a continued concern of the homeowner. The board discussed this further and ideas were mentioned. Superintendent Scavo said he would get prices for what it would take to make the needed repair and get the information to the board. He also wanted the homeowner and board know that he will need to enter private property again and will need the release signed by the homeowner. He also wanted to document that although this is being looked in to and getting repaired, there is no guarantee how long it will last. The homeowner is aware of this and thanked the board for looking in to this further and said their idea to move forward in this direction at this time is acceptable to him.

NEW BUSINESS

YMCA use of field on Avondale

Mayor Ingalls presented a request from Sandy Hillman to use the fields on Avondale for YMCA fall soccer. Insurance will be provided. A meeting between Superintendent Rich Scavo and Sandy Hillman may be necessary to discuss parking arrangements, etc.

The anticipated dates of the fall soccer are from August 21, 2022 to October 1, 2022.

City Hall Bad Debt Letters

Mayor J. Joseph Ingalls informed the board that the City of Hornell contacted the Village asking for assistance in contacting a select few Village of North Hornell residents that they are in arrears on their water bills. The amount owed is significant and Mayor Ingalls told the board he would like to assist the City in collecting their money. He presented the letter and asked the board for approval to send the letter to these residents.

Superintendent Scavo asked if this practice from the Village board is legal. The board discussed this with Superintendent Scavo and the decided to move forward with mailing the letters out. The letters will be mailed out on August 9, 2022, respectively.

RESOLUTION 41-2022 APPROVE USEAGE OF CLERK'S SIGNATURE STAMP

The following Resolution was offered by Trustee Joshua Greenthal, seconded by Trustee Joseph Flint and carried,

RESOLVED, that the Village of North Hornell Board of Trustees at the monthly meeting on August 8, 2022, determined that the part time Clerk, Marie Pattie is approved to use the signature stamp of Clerk Vanessa Scott during her absence on the following dates September 12-15, 2022 for the 2022 NYCOM Fall Training School.

	Aye	Nay
Mayor Ingalls	X	
Trustee Greenthal	X	
Trustee Flint	X	
Trustee DiRaimondo	X	
Trustee Friedland	Absent	

RESOLUTION 42-2022 APPROVE PAYMENT OF VOUCHERS

The following Resolution was offered by Mayor J. Joseph Ingalls, seconded by Trustee Peter DiRaimondo and carried,

RESOLVED, that the Village of North Hornell Board of Trustees at the monthly meeting on August 8, 2022, approved to pay vouchers from the General Account starting with number 76-109 in the amount of \$13,794.42. Pay voucher number 11-15 from the Sewer Account in the amount of \$1,802.97.

	Aye	Nay
Mayor Ingalls	X	
Trustee Greenthal	X	

Trustee Flint	X
Trustee DiRaimondo	X
Trustee Friedland	Absent

RESOLUTION 43-2022 VILLAGE PROCUREMENT POLICY CHANGE

The following Resolution was offered by Trustee Peter DiRaimondo, seconded by Trustee Joshua Greenthal and carried,

RESOLVED, that the Village of North Hornell Board of Trustees at the monthly meeting on August 8, 2022, approved to revise the Village Procurement Policy to read as follows:

The following method of purchase will be used when required by this policy in order to achieve the highest savings:

ESTIMATED AMOUNT OF PURCHASE CONTRACT METHOD

*\$.00 - \$1,000	Department Head approval
\$1,001 - \$3,000	2 verbal quotations
\$3,001 - \$10,000	3 written/fax quotations or written request for proposals

ESTIMATED AMOUNT OF PUBLIC WORKS CONTRACT METHOD

*\$.00 - \$1,000	Department Head approval
\$1,001 - \$3,000	2 verbal quotations
\$3,001 - \$10,000	2 written/fax quotations
\$10,001 - \$20,000	3 written/fax quotations or written requests for proposals

A good faith effort shall be made to obtain the required number of proposals or quotations. If the purchaser is unable to obtain the required number of proposals or quotations, the purchaser will document the attempt made at obtaining proposals. In no event shall the failure to obtain the proposals be a bar to the procurement.

	Aye	Nay
Mayor Ingalls	X	
Trustee Greenthal	X	
Trustee Flint	X	
Trustee DiRaimondo	X	
Trustee Friedland	Absent	

OLD BUSINESS

Trustee Joshua Greenthal requested this be on the agenda. Trustee Greenthal felt this needed to be discussed again as it was presented in the Spring during the budget process and no decision has been made up to this point. The board asked for the proposals again from the employees, they will review them for the board meeting on September 20, 2022.

Codes

Trustee Greenthal informed the board that training will take place and will include DPW, Codes Enforcement Officer, Clerk, Treasurer as well as the Mayor and Trustees. Mayor Ingalls asked Trustee Greenthal to get information from the City of Hornell for their rental code.

Employee Benefits

Trustee Greenthal wanted to discuss this further and try to get this issue moving in a definitive direction for the full-time employees. The board asked the Clerk and the DPW employees to present to them again what their requests were. There was a brief discussion, information needs to be forwarded to the board and Mayor again for further review. Trustee Joshua Greenthal will research other municipalities and how they handle paid time off/sick days and personal days. He will present this information to the board at the September monthly meeting. Trustee Greenthal said he doesn't mind looking into other municipalities but thinks considering other options aside of those is an option as well.

OTHER

The board discussed Mary Street Extension. This should be looked in to and obtain this as Village Owned. No final decision was made at this time.

Clerk Vanessa Scott informed the board that she and Kristene Libordi, Treasurer will not be present on Monday, September 12, 2022 so the monthly meeting may need to be scheduled for a different date.

The board decided to schedule the next monthly meeting for Tuesday, September 20, 2022 at 6:00pm.

At 8:42pm a motion to adjourn was made by Trustee Peter DiRaimondo, seconded by Trustee Joshua Greenthal and carried.

Respectfully submitted,
Vanessa Scott – Village Clerk