

**REGULAR MEETING
OF THE NORTH HORSELL VILLAGE BOARD
June 8, 2020 6:00PM
Meeting Minutes**

ATTENDANCE: Mayor: John Falci
Trustees: Joseph Ingalls, Joseph Flint, Frank Libordi
Trustee Joshua Greenthal - Absent
Clerk Vanessa Scott
Treasurer Kristene Libordi
Superintendent Rich Scavo
Fire Chief Mike Robbins
Sheriff Allard
Undersheriff McNelis
Videographer Bob Peisher

Sheriff Allard

Questions for Sheriff Allard about the 5 year contract to be decided on and signed with the Steuben County Sheriff's Department. Questions about the mileage charge and how it is calculated. Sheriff Allard replied it is from the place of residence at times and other times from their place of residence. Sheriff and the Board of Trustees along with the Mayor agree that the contract will have a clause that if the Village is unhappy with the service or the cost of services, they can opt out of the contract at any time. Sheriff Allard told the Mayor and Board of Trustees to just contact them at the time they decide they want to discontinue the service and they will be done.

Sheriff Allard said he will assign a deputy to stop in at Village Hall for any updates, questions or concerns from the Clerk.

Sheriff Allard said to do the 5 year contract was so he wouldn't have to go back yearly for approval of a new contract with the county.

Treasurer Kristene Libordi asked Sheriff Allard if the Village would need to carry insurance on the Sheriff's employees. Sheriff Allard said they are covered under other insurance and would not need any coverage from the Village.

Trustee Frank Libordi asked if the Sheriff could provide more information of hours of patrol. Report should cover the specific hours covered by the Sheriff Monthly. Sheriff Allard said that he would make that part of the report every month sent to the Clerk.

The contract start date will be January 2020.

Minutes

Motion to accept the minutes from the monthly meeting and budget vote held on May 26, 2020 was made by Trustee Joseph Ingalls seconded by Trustee Joseph Flint and carried.

Mayor Falci	Aye		
Trustee Libordi	Aye	Trustee Greenthal	Absent
Trustee Ingalls	Aye	Trustee Flint	Aye

Treasurer Report

Treasurer Kristene Libordi distributed financial information to the board showing three accounts that had negative balances in them and explained the need to move money to those accounts with two of the accounts were payroll accounts. Code Red came in at an amount higher than what was budgeted for that service. The money to cover the Code Red invoice came out of the Buildings account A1620.4 to account A1989.41 Code Book account.

To cover the payroll for Superintendent Richard Scavo money was moved from account A1490.13 to A1490.1 and to cover payroll for Laborer Charlie Harrison, money was moved from account A1490.13 to A1490.11 respectfully.

Motion to accept the Treasurer report was made by Trustee Joseph Flint, seconded by Mayor John Falci and carried.

Mayor Falci	Aye		
Trustee Libordi	Aye	Trustee Greenthal	Absent
Trustee Ingalls	Aye	Trustee Flint	Aye

Code Enforcement Report

Trustee Flint continues with questions about the Hair salon parking area at the north end of Seneca Road. He continues to inquire if it meets code and if necessary maybe Mayor Falci will need to send a letter explaining the concerns to the business owner. Trustee Flint will be in contact with Code Enforcement Officer Bill Rusby to inquire and to make sure they are working within the code regulations.

Motion to accept the Code Enforcement report was made by Trustee Frank Libordi, seconded by Trustee Joseph Ingalls and carried.

Mayor Falci	Aye		
Trustee Libordi	Aye	Trustee Greenthal	Absent
Trustee Ingalls	Aye	Trustee Flint	Aye

Sheriff's Report

Trustee Joseph Ingalls would like the hours of service monitored and if deemed necessary, hours could be cut back from time to time when not as much coverage seems to be necessary.

Motion to accept the Sheriff's report was made by, Trustee Joseph Ingalls seconded by Trustee Frank Libordi and carried.

Mayor Falci	Aye		
Trustee Libordi	Aye	Trustee Greenthal	Absent
Trustee Ingalls	Aye	Trustee Flint	Aye

Fire Department Report

Trustee Ingalls asked about the radios received through the grant. Chief Robbins told the board the radios will need to be re-programmed to meet new County regulations. There is no quote available at this time. Chief Robbins said Jordan, who is one of the fire fighters for No. Hornell Fire Department, programs the radios as a favor to the Fire Department to help keep cost down. Chief Robbins told the board it would most likely be less than what it would if another company did the programming necessary to meet the new standards.

Motion to accept the Fire Chief's report was made by Trustee Joseph Flint, Seconded by Mayor John Falci and carried.

Mayor Falci	Aye		
Trustee Libordi	Aye	Trustee Greenthal	Absent
Trustee Ingalls	Aye	Trustee Flint	Aye

Motion to approve the Fire Department to attend the 4th of July Parade was made by Mayor John Falci seconded by Trustee Joseph Flint and carried.

Mayor Falci	Aye		
Trustee Libordi	Aye	Trustee Greenthal	Absent
Trustee Ingalls	Aye	Trustee Flint	Aye

Maintenance Department Report

Superintendent Scavo informed the board that every double wood are now gone as of today. 7 total poles were removed. 5 were double woods, 1 was free standing and the other one was interfering with the Hero banners placed on Seneca Road.

The company that does the sealed crack filling is in the area. Superintendent asked the board for approval to have the company do the work in the village while they are in the area. The cost will be \$9,245.50 and could come out of the money that was put back in to the General Fund balance. The amount quoted would seal all of Seneca Road, Cleveland and Bowen Street. Superintendent Scavo asked to have the \$9,000.00 moved from General Fund to the Streets account to cover the cost. The board discussed the options and agreed to have the sealing done and as soon as the company would be able to do it. They agreed to pay the amount out of the current budget or with CHIPS money. Superintendent Scavo reminded the board that CHIPS money cannot be used for crack sealing. The board understands that money may have to be moved later to cover this expense. The board agreed to pay the bill when it arrives for the sealing work.

Motion to accept the Maintenance Department report was made by Mayor John Falci, Seconded by Trustee Joseph Flint and carried.

Mayor Falci	Aye		
Trustee Libordi	Aye	Trustee Greenthal	Absent
Trustee Ingalls	Aye	Trustee Flint	Aye

NEW BUSINESS

Village of North Hornell Resolution 18-2020 - Personnel

Trustee Frank Libordi motioned to have the Standard Work Day and Reporting Resolution for Elected and Appointed Officials for Trustee Joseph Flint to be posted in the foyer at Village Hall for 30 days and then Mailed. It was seconded by Mayor John Falci and carried.

Mayor Falci	Aye		
Trustee Libordi	Aye	Trustee Greenthal	Absent
Trustee Ingalls	Aye	Trustee Flint	Abstain

Mayor Falci needed to leave early from the meeting and Deputy Mayor Joseph Ingalls continued with the meeting.

Community Bank Information - Bond

Deputy Mayor Ingalls talked about the information received from Community Bank in reference to the bond and the options available to pay back the money taken out for the Seneca Road Project. At this time the option to go for 10 years will save the Village \$2,000.00. All board members agreed this would be the best option and a Resolution will be voted on to approve the 10 year agreement.

Village of North Hornell RESOLUTION 19-2020

The following Resolution was made by Trustee Joseph Ingalls, seconded by Trustee Frank Libordi and carried,

RESOLVED, that the Village of North Hornell Board of Trustees at their Regular Monthly Board meeting on June 8, 2020 approved the Community Bank bid on refinancing the Bond Anticipation Note for ten years at 2.35% interest rate with the attached amortization rate. The bond is for a total principal of \$450,000.00 and interest of \$58,133.13.

	Aye	Nay
Mayor Falci	Absent	
Trustee Libordi	X	
Trustee Ingalls	X	
Trustee Greenthal	Absent	
Trustee Flint	X	

Proposed Re-Opening of Village Hall from COVID-19 Shut Down

Board members discussed a re-opening date for Village Hall. Mayor Falci had proposed July 6, 2020. This is to prevent the large number of residents coming in to pay their sewer and tax payments. The Board agreed this date would be a date to consider. Discussion continued and it was stated that the date may even have to be delayed depending on how the re-opening phases go. A special meeting can be called if a different date is needed. It is agreed that the CDC Social Distancing regulations will need to be implemented.

OLD BUSINESS

TAP UPDATE

Tree replacement continues to be worked on. Different options of trees were discussed. Trustee Ingalls told the board a letter has been mailed out to 17 residents that are going to be offered replacement trees. A discussion continued and Trustee Ingalls will inform the board on the progress at future meetings. The Village has a \$53,000 check that is due Blades once the work is done and considered satisfactory. A local resident, Sal Wachter has shown interest in planting the trees in the Village. Trustee Ingalls will contact him when the time comes to get a quote.

ARMY CORP OF ENGINEERS

The board was presented a 15 Year Agreement to look over with anticipation of voting on to approve the agreement. Board members agreed it was necessary to move forward with the agreement.

Trustee Frank Libordi motioned to accept the proposed 15 year agreement from the Army Corp of Engineers it was seconded by Trustee Joseph Flint and carried.

	Aye	Nay
Mayor Falci	Absent	
Trustee Libordi	X	
Trustee Ingalls	X	
Trustee Greenthal	Absent	
Trustee Flint	X	

STEBEN COUNTY SHERIFF'S 5 YEAR AGREEMENT

Board members discussed the 5 year plan and agreed to move forward and approve it with the option to cancel at any time if the service is not meeting their expectations.

Deputy Mayor Joseph Ingalls made a motion to accept the Municipal Agreement with the Steuben County Sheriff's Office for 5 years. It was seconded by Trustee Joseph Flint and carried.

	Aye	Nay
Mayor Falci	Absent	
Trustee Libordi	X	
Trustee Ingalls	X	
Trustee Greenthal	Absent	
Trustee Flint	X	

Code Book update

Nothing to report at this time.

OTHER

Presidential Primary Elections are scheduled to be held at North Hornell Village Hall making it difficult for the clerk to work at the office. The board members discussed possibilities and agreed that Clerk Vanessa Scott could work from home on June 23, 2020 to allow elections to take place at Village Hall

Treasurer Kristene Libordi asked the board how they would recommend she plan to pay the current Trustee in office due to the delayed elections due to COVID-19. She explained that Trustee Frank Libordi is holding office through the September 15, 2020 election. At that time, it will be a couple of months that he has served the Village. The board members had a discussion and all agreed that Trustee Frank Libordi will be compensated for his extra time of service due to the delayed elections and the new Trustee will get compensated for the time that he/she is in office at the time of payment in November 2020.

There was a discussion about the Insurance Voucher that included coverage of the police car. The board asked for more clarity and the possibility of taking the police car off the policy. There was more discussion on what to do with the computer in the police car and other items in the car that may be able to be used by other law enforcements.

Trustee Libordi asked if the check for \$11,000.00 from the City of Hornell has been received at the time of this meeting to pay for their part of the Pump Station repairs. Clerk Vanessa Scott reported the check has not been received to date.

A question about the repair to the Fire Department's computer. Chief Robbins explained that 6 years of information that was on the computer in question needed to be obtained therefore warranting the repair of the computer. Bob Peish commented that he knows Windows 10 has not been user friendly and has caused many issues with a lot of computers of people that he knows as well. Village Treasurer Kristene Libordi also had many issues with Windows 10 and reminded the board of the issues and the amount of times she had to have computer work done as well.

Superintendent Rich Scavo asked for clarity on the payroll information received from Treasurer Kristene Libordi. After a very lengthy discussion, treasurer Libordi would get information to Superintendent Scavo in the next couple of days. Superintendent Scavo wanted to make sure the board understands that when the last payroll is done in May 2021, because of how payroll is scheduled for the 2020-2021 fiscal year, the payroll accounts will need to have money transferred to them at that time in order to cover payroll. The board understood and when necessary, the transfers will be taken care of.

PAY BILLS

**General Fund: Vouchers #1-21 Total claims were: \$145,675.62
 (Voucher #11 in the amount of \$14,105.10 was a duplicate to Gerald Partridge Insurance bringing the amount down from what the board approved at the meeting)
 The amount approved at the meeting was \$159,780.72 respectively.**

Sewer Fund: Vouchers #1-3 Total Claims were: \$293.04

Seneca Road Project Fund: No Claims: \$0.00

A motion to pay bills was made by Trustee Joseph Flint and Seconded by Trustee Frank Libordi and carried.

	Aye	Nay
Mayor Falci	Absent	
Trustee Libordi	X	
Trustee Ingalls	X	
Trustee Greenthal	Absent	
Trustee Flint	X	

Trustee Frank Libordi would like to omit the following voucher: #15

If Peish Video is needed for the upcoming meeting he will be notified at that time.

Trustee Frank Libordi motioned to adjourn the meeting seconded by Trustee Joseph Flint and was carried.

Meeting was adjourned at 8:07pm

Upcoming meeting: Monday, July 13, 2020 at 6:00pm

Respectfully submitted,

Vanessa Scott
Village Clerk