

**ORGANIZATIONAL MEETING OF THE NORTH HORNELL VILLAGE BOARD
APRIL 9, 2018 7:00 PM**

ATTENDANCE: Mayor: John Falci
Trustees: Frank Libordi & Peter DiRaimondo, Joseph Ingalls
Elise McCollumn
Clerk: Kristene Libordi
Fire Chief Michael Robbins
Public Works Charles Harrison
Public Works Superintendent Richard Scavo
OIC Scott Richardson
CEO William Rusby

Mayor John Falci opened the meeting at 7:00PM.

MAYOR'S APPOINTMENTS FOR 2018 – 2019

Zoning	Mary Barnes Chairperson Mark Van Durme David Watt
Planning	Maureen Broughton Chairperson Timothy McDaniel Gerald Partridge Valerie Slaght Kristene Libordi

Deputy Mayor	Joseph Ingalls
Clerk/Treasurer	Kristene Libordi
Deputy Clerk	Marie Patti
Registrar	Kristene Libordi
Deputy Registrar	Marie Patti
Records Mgmt Officer	Kristene Libordi
Superintendent of DPW	Richard Scavo
Zoning Officer	William Rusby
Code Enforcement Officer	William Rusby
Plumbing Inspector	William Rusby
Payroll Officer	Mayor Falci
HAT Representative	Joseph Dick
Crossing Guard	Mary Nisbet
Attorney	Eric Shults
Health Officer	Dr. Ismail Mehr
Official Paper	Evening Tribune

Board Committees:	
Public Works	Peter DiRaimondo, Elise McCollumn & Joseph Ingalls
Public Safety	Peter DiRaimondo, Elise McCollumn & Joseph Ingalls
Public Finance	Frank Libordi, Peter DiRaimondo & Joseph Ingalls

A motion to approve the Mayor's Appointments was made by Trustee Peter DiRaimondo, seconded by Trustee Elise McCollum and carried.

Mayor Falci	Aye		
Trustee Libordi	Aye	Trustee DiRaimondo	Aye
Trustee Ingalls	Aye	Trustee McCollum	Aye

MINUTES

A motion to approve March 12th budget workshop, 12th Regular meeting, and 22nd & 26th budget workshop was made by Trustee Frank Libordi, seconded by Trustee Joseph Ingalls and carried.

Mayor Falci	Aye		
Trustee Libordi	Aye	Trustee DiRaimondo	Aye
Trustee Ingalls	Aye	Trustee McCollum	Aye

TREASURER'S REPORT

A motion to approve the March Treasurer's Report was made by Trustee DiRaimondo, seconded by Trustee Ingalls and carried.

Mayor Falci	Aye		
Trustee Libordi	Aye	Trustee DiRaimondo	Aye
Trustee Ingalls	Aye	Trustee McCollum	Aye

POLICE REPORT

OIC Scott Richardson gave the March Report.

General complaints	2
Property checks	210
Police assist	1
Patrol hours	93

Officer Amidon is scheduled at 6:00AM for the month to cover tractor trailer enforcement on Seneca Rd. Department assisted NYSP with DWI arrests. Quotes from Ed Flaitz for in car computer and office to support TRACS ticket writing software. Cost for refurbished computer for car will be \$899 and Tower will be \$600-\$700. Village received \$1,500 from STOP DWI to be used to reimburse Police budget for DWI enforcement and \$250 for equipment purchase.

Trustee Libordi asked if there could be Police presence on Elmwood Ave at the Third St intersection. OIC will have an officer at 8:00 A.M.

Trustee McCollum asked if OIC will be putting in more hours when he retires in June. OIC – yes. Trustee DiRaimondo noted that trucks have been parking in the fire lane behind the doctor's office on Mary and Seneca. OIC Richardson will look into this.

Motion to approve the Police Report was made by Trustee McCollum, seconded by Trustee DiRaimondo and carried.

Mayor Falci	Aye		
Trustee Libordi	Aye	Trustee DiRaimondo	Aye
Trustee Ingalls	Aye	Trustee McCollum	Aye

FIRE REPORT

Fire Chief Michael Robbins gave the March Report.

- Tanker back from Churchville a cost of \$4000 paid by Fire Company
- One pending prospect on the sale of E58
- Nothing new on radio grant
- Work with Elderwood on large scale drill
- Putting jump kits together for traffic light generators

Banquet invitations are out for May 5th
 Physicals will be in May in Canisteo
 Pilot lights on stove in kitchen turned off – gas fumes
 One application for approval (Marcella James) and one member went exempt
 Need board approval for 2018-2019 election results
 Booster drive - \$6,875
 Chicken Barbeque on April 14

Calls in the Town	26
Calls in Village	9
Fire alarm checks	3
Mutual Aid	4

Mayor Falci asked what the executive board does. President Chris Patterson stated that they handle affairs between meetings, such as bills to be paid.

More discussion on the new Cancer Insurance for Firefighters starting next year. Trustee Ingalls asked how many interior firefighters are in the department. Chief Robbins – 22. Blood tests will be done to determine if they are cancer free.

A motion to accept the Fire Report was made by Trustee Libordi, seconded by Trustee McCollum and carried.

Mayor Falci	Aye		
Trustee Libordi	Aye	Trustee DiRaimondo	Aye
Trustee Ingalls	Aye	Trustee McCollum	Aye

A motion to accept Marcella James as a new member to the Fire Department was made by Trustee DiRaimondo, seconded by Mayor Falci and carried.

Mayor Falci	Aye		
Trustee Libordi	Aye	Trustee DiRaimondo	Aye
Trustee Ingalls	Aye	Trustee McCollum	Aye

A motion to approve the newly elected Officers in the Fire Department was made by Mayor Falci, seconded by Trustee DiRaimondo and carried.

Mayor Falci	Aye		
Trustee Libordi	Aye	Trustee DiRaimondo	Aye
Trustee Ingalls	Aye	Trustee McCollum	Aye

CODE ENFORCEMENT REPORT

Code Enforcement Officer William Rusby went over his report.

There are some changes being made to the Sewer / Water application. There were some problems with contractors starting work on sewer dig without a contractor’s license renewal and no notification to the Code officer.

Contractors need to keep in touch with Code or the DPW when they are going to dig.

Letters should be sent to property owners addressing the illegal hook up of sump pumps to the sewer system. There have been problems with residents that are having this done. Plumbers should be aware that this is illegal in the Village.

A motion to approve the Code Enforcement Report was made by Trustee Libordi, seconded by Trustee Ingalls and carried.

Mayor Falci	Aye		
Trustee Libordi	Aye	Trustee DiRaimondo	Aye
Trustee Ingalls	Aye	Trustee McCollum	Aye

MAINTENANCE REPORT

Superintendent Richard Scavo gave the March report.

Superintendent Scavo noted that while he was on vacation, Charles Harrison did a great job plowing during the last major storm. As a result there are many tree branches down that they will be picking up.

Christine McNaughton from the Hornell City School has requested that the Superintendent participate in Career and Transportation day at the North Hornell School.

Trustee Libordi asked if there was any update on the calibration on the flow meter. Superintendent Scavo noted that the person he contacted does not seem interested in it.

A motion to accept the Maintenance Report was made by Trustee McCollumn, seconded by Trustee DiRaimondo and carried.

Mayor Falci	Aye		
Trustee Libordi	Aye	Trustee DiRaimondo	Aye
Trustee Ingalls	Aye	Trustee McCollumn	Aye

A motion to approve the DPW participating in the Career day at the North Hornell School on May 25th from 8:30-10:30 was made by Trustee Ingalls, seconded by Trustee DiRaimondo and carried.

Mayor Falci	Aye		
Trustee Libordi	Aye	Trustee DiRaimondo	Aye
Trustee Ingalls	Aye	Trustee McCollumn	Aye

NEW BUSINESS

RESOLUTION 15-2018 COMPENSATORY TIME EFFECTIVE January 1, 2018

The following Resolution was made by Mayor John Falci, seconded by Trustee Peter DiRaimondo and carried,

RESOLVED, that the Village of North Hornell Board of Trustees at their Organizational Meeting on April 9, 2018 authorized the following policy and agreement for Compensatory time:

POLICY

This Policy governs the use of earnings and compensatory time by employees who are covered by the overtime provisions of the Fair Labor Standards Act, 29 U.S.C. §-201 Compensatory time may be given to those employees who work overtime and with whom the Village has a Prior Agreement of understanding that the employee will accept compensatory time in lieu of cash payment of overtime. Employees are encouraged to use their accrued compensatory time in hourly components, when sufficient advance notice is given and the workplace is not unduly disrupted. The maximum number of compensatory time hours that an employee may accrue is 35 (DPW) and 35 (Clerk).

Any employee, who has reached this maximum, shall not work any additional overtime until the employee's accrued compensatory time has fallen below the maximum allowed, unless the employee has received advanced written authorization from the Mayor.

Compensatory time in lieu of overtime pay may be granted at the rate of one and one-half (1½) hours for each one (1) hour of overtime worked and at a rate of two (2) hours for each one (1) hour of overtime on Sundays or Holidays.

Compensatory time may not be carried over to the following fiscal year.

COMPENSATORY TIME AGREEMENT

In accordance with the Fair Labor Standards Act, the Village of North Hornell has a policy of granting employees compensatory time off in lieu of compensation for time worked in excess of 35 hours (Clerk) and 35 hours (DPW supervisor) in a work week. A copy of this policy is on file in the office of the Village Clerk. I understand that the compensatory time will be granted at time and one half for all time worked in excess of 35 hours (Clerk) and 35 hours (DPW Supervisor).

I further understand that accrued compensatory time may be used in accordance with the Village policy. I voluntarily and knowingly agree to accept compensatory time off in lieu of compensation for overtime work and to the use of accrued compensatory time off in accordance with the Village's policy and the laws, rules and regulations of the U.S. Department of Labor.

Employee Signature

Date

Mayor Falci	Aye		
Trustee Libordi	Aye	Trustee DiRaimondo	Aye
Trustee Ingalls	Aye	Trustee McCollum	Aye

CONTRACT BETWEEN THE FIRE COMPANY AND VILLAGE

Tabled and will be on next month's agenda

APPROVAL OF 2018-2019 BUDGET

Mayor Falci motioned to approve the 2018-2009 Village Budget \$660,568 at a rate of \$3.81515per \$1,000 with 6.31% change from current year, seconded by Trustee McCollum and carried.

Mayor Falci	Aye		
Trustee Libordi	Aye	Trustee DiRaimondo	Aye
Trustee Ingalls	Aye	Trustee McCollum	Aye

TAX WARRANT & SEWER RELVY

TAX WARRANT 2018-2019

TO KRISTENE LIBORDI, CLERK-TREASURER

YOU ARE HEREBY COMMANDED TO RECEIVE AND COLLECT from the several sources named in the tax roll hereunto annexed, the several sums stated in the last column hereof opposite their respective names, being a total of \$ 157,524.67 for the following purposes:

FOR CURRENT BUDGET	\$153,991.00
RELIEVED SEWER ASSESSMENT & PENALTIES	\$ 3,533.67
TOTAL	\$157,524.67

YOU ARE FURTHER COMMANDED TO receive and collect such sums without additional charge between the first day of June and the first day of July 2018, both inclusive; and thereafter to collect with such sums as have not been heretofore collected an additional charge of five per centum for the first month or fraction thereof and 1 percent per month for each month thereafter until November 1, 2018. On November 1st the taxes will be returned to the Steuben County Treasurer for collection.

YOU ARE FURTHER COMMANDED to file the tax roll and warrant in your office on or before the first day of November 2018, and to deliver to the Board of Trustees at the same time an account of the taxes remaining due and unpaid; showing the person or persons to whom the parcel is assessed and showing as to each parcel the amount of the tax unpaid.

Motion was made to accept the 2018 Tax warrant by Mayor John Falci, seconded by Trustee Frank Libordi and carried.

	<u>AYE</u>	<u>Nay</u>
Mayor John Falci	X	
Trustee Frank Libordi	X	
Trustee Joseph Ingalls	X	
Trustee Peter DiRaimondo	X	
Trustee Elise McCollumn	X	

OLD BUSINESS

CODE RED – NIXEL

A motion was made by Mayor Falci to accept the proposal from Code Red in the amount of \$1250 for communication with residents regarding emergency or other situations, seconded by Trustee Libordi and carried.

Mayor Falci	Aye		
Trustee Libordi	Aye	Trustee DiRaimondo	Aye
Trustee Ingalls	Aye	Trustee McCollumn	Aye

OTHER

**RESOLUTION 14 – 2018
EMPLOYEE STANDARD WORK DAY**

The following resolution was offered by Mayor John Falci, seconded by Trustee Peter DiRaimondo and carried:

BE IT RESOLVED, that the Village of North Hornell, location code 40223, at their April 9, 2018 Organizational Board Meeting, hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Employees' Retirement System based on their record of activities :

Code Enforcement William Rusby Standard work day 6/Record of Activities Result 9.62

	<u>Aye</u>	<u>Nay</u>
Mayor Falci	X	
Trustee Libordi	X	
Trustee Ingalls	X	
Trustee DiRaimondo	X	
Trustee McCollumn	X	

**RESOLUTION 15-2018
BUDGETARY AMENDMENT**

The following Resolution was made by Mayor John Falci, seconded by Trustee Peter DiRaimondo and carried,

RESOLVED, that the Village of North Hornell Board of Trustees at their Organizational Meeting on April 9, 2018 authorized the transfer of funds from A1990.4 Contingent in the of \$2,000 to A3410.4 Fire Contractual for overage on expenditure account.

	<u>Aye</u>	<u>Nay</u>
Mayor Falci	X	
Trustee Libordi	X	
Trustee Ingalls	X	
Trustee DiRaimondo	X	
Trustee McCollumn	X	

PAY INCREASE FOR OFFICER IN POLICE DEPARTMENT

This was tabled until next month’s meeting.

**RESOLUTION 17-2018
BUDGETARY AMENDMENT**

The following Resolution was made by, Mayor John Falci seconded by Trustee Peter DiRaimondo and carried,

RESOLVED, that the Village of North Hornell Board of Trustees at their Organizational Meeting on April 9, 2018 authorized the transfer of funds from A1990.4 Contingent in the amount of \$1,581.59 to A9060.8 Health Insurance to cover coverage in expenditure account for health insurance cost.

	Aye	Nay
Mayor Falci	X	
Trustee Libordi		Abstain
Trustee Ingalls	X	
Trustee DiRaimondo	X	
Trustee McCollum	X	

PAY BILLS

General Fund	Voucher #328-362	\$10,123.28
Sewer Fund	Voucher #52-55	\$ 496.72
H Fund	Voucher #1	\$ 9,887.09

Motion to pay bills was made by Trustee Ingalls, seconded by Trustee DiRaimondo and carried.

Mayor Falci	Aye		
Trustee Libordi	Aye	Trustee DiRaimondo	Aye
Trustee Ingalls	Aye	Trustee McCollum	Aye

Motion to adjourn was made by Trustee DiRaimondo, seconded by Trustee Ingalls and carried.

Mayor Falci	Aye		
Trustee Libordi	Aye	Trustee DiRaimondo	Aye
Trustee Ingalls	Aye	Trustee McCollum	Aye

Respectfully submitted,

Kristene Libordi
Clerk/Treasurer