

**REGULAR MEETING  
OF THE NORTH HORSELL VILLAGE BOARD  
April 12, 2021 6:00PM  
Meeting Minutes**

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**ATTENDANCE:** Mayor: John Falci  
Trustees: Joshua Greenthal, Richard Head, Joseph Ingalls, Joseph Flint  
Clerk Vanessa Scott  
Treasurer Kristene Libordi  
Superintendent Rich Scavo  
Officer in Charge/Police Chief Kyle Amidon  
Videographer Bob Peisher  
Fire Chief Mike Robbins  
CEO Bill Rusby

**Minutes**

Motion to accept the minutes from the monthly meeting held on March 8, 2021, Budget Workshop March 30, 2021, Budget workshop April 8, 2021 was made by Trustee Joseph Flint seconded by Trustee Joseph Ingalls and carried.

Mayor Falci	Aye	Trustee Greenthal	Aye
Trustee Ingalls	Aye	Trustee Head	Aye
Trustee Flint	Aye		

Mayor John Falci announced the appointments for 2021-2022. He announced he has another person interested in participating on the Zoning board and will be contacting that person.

Oath of office from Trustee Joshua Greenthal and Trustee Joseph Flint were received for terms beginning April 1, 2021 and expiring March 30, 2023

**Treasurer Report**

Motion to accept the treasurer's report from March 2021 was made by Trustee Joseph Ingalls seconded by Trustee Richard Head and carried.

Mayor Falci	Aye	Trustee Greenthal	Aye
Trustee Ingalls	Aye	Trustee Head	Aye
Trustee Flint	Aye		

**Clerk Report**

Motion to accept the clerk's report from March 2021 was made by Mayor John Falci seconded by Trustee Joseph Ingalls and carried.

Mayor Falci	Aye	Trustee Greenthal	Aye
Trustee Ingalls	Aye	Trustee Head	Aye
Trustee Flint	Aye		

Treasurer Kristene Libordi brought to the boards attention that revenue collected by the Clerk is up \$3,000. She commented that this is the most it's been and more than they anticipated would be collected for the 2020-2021 fiscal year. No other comments made at this time.

**Code Enforcement Report**

Code Enforcement Officer Bill Rusby reported a lot of building permits are being submitted and processed. He also reported that all fire inspections for 2021 are complete and the bills will be mailed out by the Clerk in the next week.

No other comments or questions at this time.

Motion to accept the Code Enforcement report was made by; Trustee Joshua Greenthal seconded by Trustee Richard Head and carried.

Mayor Falci	Aye	Trustee Greenthal	Aye
Trustee Ingalls	Aye	Trustee Head	Aye
Trustee Flint	Aye		

**North Hornell Police Department**

Motion to accept the North Hornell Police Department report was made by; Trustee Joshua Greenthal seconded by Trustee Joseph Flint and carried.

Mayor Falci	Aye	Trustee Greenthal	Aye
Trustee Ingalls	Aye	Trustee Head	Aye
Trustee Flint	Aye		

Complaints	3
Community Services Rendered	5
Assist Other Departments	0
Traffic Stops	1
Total Calls Handled for the Month:	9

Chief Amidon said he is updating records from the previous OIC. Even though the department has not been in service, records still need to be done for the time that it was out of service. He is working on these records and will get them submitted.

He mentioned the need for a phone line in the office. He recommends a line that will ring 3 times and if it is not answered, it will go directly to 911 and assistance will be dispatched that way.

The board discussed the need for the phone line.

A motion to install a land line at the police department in the DPW Building was made by Trustee Joshua Greenthal and seconded by Trustee Joseph Ingalls and was carried.

Mayor Falci	Aye	Trustee Greenthal	Aye
Trustee Ingalls	Aye	Trustee Head	Aye
Trustee Flint	Aye		

Village Clerk Vanessa Scott and Treasurer Kristene Libordi will work on getting the line for the Police Department.

**Sheriff's Report**

Motion to accept the Sheriff's report was made by; Trustee Joshua Greenthal seconded by Trustee Joseph Flint and carried.

Mayor Falci     Aye     Trustee Greenthal     Aye  
Trustee Ingalls     Aye     Trustee Head     Aye  
Trustee Flint     Aye

**Fire Department Report**

Total Calls for the Month: 19  
Town: 7  
Village: 6  
Fire Alarm Checks: 3  
M/A: 3

Motion to accept the Fire Chief’s report was made by Mayor John Falci, Seconded by Trustee Richard Head and carried.

Mayor Falci     Aye     Trustee Greenthal     Aye  
Trustee Ingalls     Aye     Trustee Head     Aye  
Trustee Flint     Aye

Chief Robbins informed the board that the Annual Golf Tournament is tentatively scheduled for July 24, 2021 at Twin Hickory Golf Course this year. The Chicken B-B-Q is scheduled for March 24, 2021. He reported that the fire company had 1 member resign and 1 application is pending approval to join.

The Fire Department Elections were held and Chief Robbins asked the board to vote on the approval of the finalized elections.

Motion to accept the Fire Department’s elected Slate of Officers was made by Trustee Joseph Ingalls, Seconded by Trustee Joshua Greenthal and carried.

Mayor Falci     Aye     Trustee Greenthal     Aye  
Trustee Ingalls     Aye     Trustee Head     Aye  
Trustee Flint     Aye

There was a discussion about the invoice received for the programming of the radios for the Fire Department. Chief Robbins said he would ask if the invoice due date could be extended for another 30 days. He said he would see the guy that did the programming and ask him at that time. This will allow the Village to get more information before deciding if they will pay the whole thing or share ½ with the Fire Company. Trustee Joseph Flint commented that he thinks the Village should pay the entire invoice for received for the programming of the radios for the Fire Department. Trustee Joshua Greenthal agreed and said it shouldn’t be a discussion of ½, he said he thinks the village should just pay for the entire invoice.

Motion to pay the entire bill for re-programming the radios for the Fire Department was made by Mayor John Falci, Seconded by Trustee Joshua Greenthal and carried.

Mayor Falci     Aye     Trustee Greenthal     Aye  
Trustee Ingalls     Aye     Trustee Head     Aye  
Trustee Flint     Aye

**Maintenance Department Report**

Trustee Ingalls had a question on the order from Koester’s. He wondered if the supplies could be covered by the COVID-19 money that would be coming to the Village. Superintendent Rich Scavo told Trustee Ingalls that the order has already been placed. Trustee Ingalls also asked for clarification on the water issue at 397 Seneca Road

(Lyng Residence). Superintendent Scavo met with Mr. Lyng, discussed a way to shut off the water so he can replace the inside valve. Superintendent Scavo told the board he would attempt to locate the shut off again.

Superintendent Scavo distributed the flow report. Reported that the new flow meter was installed on March 9, 2021 at the pump station. The flows are much better. He reported he will have a better report for the board at the next meeting because the new flow meter will have been in for a month. Trustee Ingalls asked if there's been any conversation with the City of Hornell to help cover part of the Flow Meter. Superintendent Scavo commented that he thinks the contract specifically states it is up to the village to provide the meter. This may be one of the items that will not be able to be submitted to the City for reimbursement.

Continue to wait for the money from the grant and continue to wait for the money to come from the City of Hornell to reimburse the village for the money already spent on the pump station.

Superintendent Scavo distributed a copy of information he received in reference to the legalization of marijuana and explained that although it has been legalized, it continues to be illegal for anyone driving commercial vehicles to test positive at this time. He reported that random testing will continue. Trustee Joseph Ingalls told the board that there is a webinar on this on April 15, 2021 and he plans to participate in the webinar. He mentioned that he thought it may be up to each municipality if they want the dispensaries in their village or not. He thought it may be of interest to others to watch to get the information first hand.

Motion to accept the Maintenance Department report was made by Mayor John Falci, Seconded by Trustee Richard Head and carried.

Mayor Falci	Aye	Trustee Greenthal	Aye
Trustee Ingalls	Aye	Trustee Head	Aye
Trustee Flint	Aye		

## **NEW BUSINESS**

### Leak Detection Bid

Superintendent Rich Scavo informed the board that the City of Hornell performed another leak detection the week of April 5, 2021. The City reported they are losing a million gallons a day. Superintendent Scavo asked the board for approval to have another leak detection done in the Village. The cost for the test will be \$3,300.00.

Superintendent Scavo said the last detection performed was 2 or 3 years ago and for every leak that was detected a leak was confirmed. There is no money in the budget at this time to cover this service. Trustee Ingalls asked if the money coming from the Covid-19 relief money could help with this service. More information will need to be obtained.

Trustee Richard head suggested tabling the vote until May to see if other money is available to assist with paying for the test. The rest of the board agreed and it was tabled.

### Pump Station Maintenance Agreement

Superintendent Scavo presented the board with a quote from Plant Tech Support for a service agreement on the pump station. The cost would be \$450.00 per visit and it would be done two times a year to equal \$900.00 total for the agreement. There is plenty of money in the pump station account to help cover this service and it is highly recommended. Mr. Scavo explained the necessity of the service to keep the pump station inspected and maintained. He explained that there are maintenance agreements on the generator at village hall, on the generator at the pump station but there has never been a maintenance agreement on the pump station itself. Superintendent Scavo told the board he thought it would be a good idea to have a maintenance agreement on the pump station.

This will be tabled until the May 2021 meeting. This will allow the board more time to get further information and make a more informed decision.

**RESOLUTION 15-2021 APPROVE PAYMENT OF VOUCHERS**

The following Resolution was offered by Mayor John Falci, seconded by Trustee Joseph Flint and carried,

**RESOLVED**, that the Village of North Hornell Board of Trustees at their Regular Board Meeting on April 12, 2021 approved to pay vouchers from the General Account starting with number 361-406 in the amount of \$24,723.54. Pay vouchers from the Sewer Account starting with number 66-77 in the amount of \$8,001.52.

	Aye	Nay
Mayor Falci	X	
Trustee Ingalls	X	
Trustee Greenthal	X	
Trustee Flint	X	
Trustee Head	X	

**RESOLUTION 16-2021 BUDGETARY RESOLUTION**

The following Resolution was offered by Trustee Joseph Ingalls, seconded by Trustee Richard Head and carried,

**Resolved**, that the Village of North Hornell Board of Trustees at their Organizational Board Meeting on April 12, 2021 approved to move \$18,000 from Expenditure account A8320.41 Common Water to Water Capital Reserve A231 for water infrastructure repair and replacement.

	Aye	Nay
Mayor Falci	X	
Trustee Ingalls	X	
Trustee Greenthal	X	
Trustee Flint	X	
Trustee Head	X	

**RESOLUTION 17-2021 BUDGETARY RESOLUTION**

The following Resolution was offered by Mayor John Falci, seconded by Trustee Joseph Ingalls to move \$2500.00 from A1990.4 Contingency Account to A3120.4 police account to cover additional expenditures incurred by the department.

	Aye	Nay
Mayor Falci	X	
Trustee Ingalls	X	
Trustee Greenthal	X	
Trustee Flint	X	
Trustee Head	X	

**RESOLUTION 18-2021 BUDGETARY RESOLUTION**

The following Resolution was offered by Trustee Joseph Ingalls, seconded by Trustee Joseph Flint to move \$167.00 from A1990.4 Contingency Account to A1989.41 Code book account to cover additional cost of code books.

	Aye	Nay
Mayor Falci	X	
Trustee Ingalls	X	
Trustee Greenthal	X	
Trustee Flint	X	
Trustee Head	X	

**RESOLUTION 19-2021 BUDGETARY RESOLUTION**

The following Resolution was offered by Mayor John Falci, seconded by Trustee Richard Head to move \$1771.79 from A211 Debit Account to A200 General Fund Cash to close out the Debit card account at Community Bank.

	Aye	Nay
Mayor Falci	X	
Trustee Ingalls	X	
Trustee Greenthal	X	
Trustee Flint	X	
Trustee Head	X	

There was a question about applying for a credit card for the Chief of Police (OIC) Kyle Amidon and for the Fire Chief Mike Robbins. A comment was made that this would help to alleviate paying money back to the departments which was noted in the audit that the Village should not do and has been discussed with the board several times.

A motion was made by Trustee Joseph Ingalls to issue a credit card to the OIC, Kyle Amidon and to the Fire Chief Mike Robbins to use for purchases to be accompanied by a receipt and to follow the procurement policy. This motion was seconded by Mayor John Falci and carried.

	Aye	Nay
Mayor Falci	X	
Trustee Ingalls	X	
Trustee Greenthal	X	
Trustee Flint	X	
Trustee Head	X	

**OLD BUSINESS**

**Village Office Building/Renovations**

Superintendent Scavo had a drawing for the board to see what the addition would look like and the outside finished look. The board discussed this further but still took no action on this proposal. Other options to improve the space needed to make an office for the Treasurer and a larger area for people to come in to the Village office were discussed. Options for other areas of the building to possibly be utilized as office space for Village employees were discussed as well. Mayor Falci offered to contact Marcy Trimble to discuss options for the future as far as the State Police Trustee Joshua Greenthal agrees the State Police need to be contacted as well as Trustee Richard Head. Trustee Head also said the board needs to move forward and get some resolution to this issue. Trustee Greenthal

said he would reach out in hopes of getting some answers and being able to move forward with a decision. . Trustee Flint does not think the renovation is the way to go and would like other options to be looked in to. No final decisions were made on any of this at this time. Tabled until the May 10, 2021 meeting.

#### Water Issue on Chambers Street – Conklin

Trustee Richard Head informed the board that Resident Kevin Conklin confirmed he will be putting a fence up around his pool that was installed last year. Kevin Conklin told Trustee Head that he already has a building permit for the fence. Clerk Vanessa Scott told the board that the building permit is not for the fence. When the building permit was obtained by Mr. Conklin, it specifically stated, “In ground pool” and nothing on the permit for a fence. She informed the board that Mr. Conklin will need to submit another building permit for the fence.

The board continued to discuss options to put this water situation with Mr. Conklin to rest. After a lengthy discussion and Trustee Head offering to talk to Mr. Conklin, the board asked Trustee Richard Head to contact Mr. Conklin to discuss his wishes. This was tabled until Trustee Head can meet with Mr. Conklin and have updated information for the board to make a final decision.

#### Fire Siren

The Mayor started out the discussion explaining that at a previous meeting, the board decided to have the new siren be programmed to have only one blast. He noted that he knows what he said at that previous meeting and understands that another board member listened to the meeting on a thumb drive provided by the Village Clerk. Previous minutes only state that there was a discussion with no further information to clarify the direction of the Mayor and the Board to the Fire Department about the new siren and the expectations from the board for the amount of blasts, etc. The discussion from that meeting was, the fire department siren would only go off with one blast. He said he understands there are some on the board that don't want any siren blast at all but, said they would agree to 1 blast and no more than that.

The Mayor explained that there is a concern from a Trustee that the siren is not set at one blast, that it goes off with 3 blasts before it is complete. The Mayor explained he contacted the Chief right away but, the chief was at the call at the time. That evening the Chief along with another fire fighter, Jeremy (The president of the Fire Company), met with the Mayor at his home. During this time, the Chief explained that they paid \$4,000 for the system and testing had to be done and they had the siren set for the 3 blasts that last only 20 seconds. They explained that it is actually shorter than the previous 1 full blast. Mayor Falci mentioned that he didn't think the 3 blasts were offensive and that they were actually less offensive and shorter than the one blast that previously was programmed on the older system. He also explained he spoke with the resident that lives right next to the fire hall and the resident commented that he didn't find the blasts offensive as it is set now. The Mayor said, “We asked for one siren blast and we got three,” so he asked the Fire Chief to explain his reason for setting the siren at a different setting than what was requested by the board.

Chief Robbins explained the reason they set the siren for the 3 blasts is because the one blasts goes to the highest volume and holds there for 20 seconds. He said they set it to 3 short ones so it wasn't as offensive as the one blast.

Trustee Ingalls responded, “That's not what you said before.” “You said you could control it and do whatever you wanted to do with it for the length, etc.

Mayor Falci asked the Chief if he could set the siren or does it have to be done by someone else? Chief Robbins reported that it is set by a computer program. The Mayor asked for confirmation that Chief Robbins cannot change it and he confirmed that he cannot. It has to be done by the computer program. Trustee Ingalls replied, “This is not what you said before.” Conversation between the Chief and Trustee Ingalls continued. Trustee Ingalls said he has an issue with the way this was set up and that the direction of the board was not followed. He said he is only one person and understands that he may be the only person that has an issue with the length of the siren. He continued by saying that regardless of that, the biggest issue he has is that the Mayor instructed the Fire Chief back at the November 2020 monthly meeting to have the siren set at one blast and the direction of the Mayor was not followed. Trustee Ingalls continued by saying he thinks the siren should be set back to the one blast as was instructed and if

further discussion needs to be done for other suggestions that can be scheduled. He continued by saying, "If we even need to have a blast at all." Trustee Flint asked the Fire Chief if the company was contacted could they reprogram the system to go back to the one blast. Chief Robbins said it would be for a cost. Trustee Flint asked if there was any stipulation of how many blasts we need or have to have or is it up to the board. The census was it is up to the village as to how they want it programmed. Trustee Flint then asked if it could be as simple as having the company just reprogram the system to the one blast. Further discussion went on about this issue back and forth.

Trustee Ingalls said it is an annoyance to his grandchildren and is an annoyance to his family. He questioned that it is even a requirement to have the siren go off at all. Chief Robbins commented that it is a requirement. Trustee Ingalls said he would like to see where it says it is required. He stated he has done some research into this and found nothing stating that a siren is required or mandated.

This discussion continued for a while with Chief Robbins stating that there is a regulation that states there must be 2 forms of notification to the fire fighters and cell phones are not considered one of the notifications. A Paging System and a siren system are 2 of the notification systems listed by Chief Robbins that are regulations to be used as notification to the firefighters.

Chief Robbins said if it was such an annoyance, there would be complaints from the residents and there have been none at the Fire Station and none reported at the Clerk's Office.

Trustee Ingalls also said he noticed the siren now goes off on Saturdays and every Tuesday and questioned the necessity of this practice as well. He went back to the reason in the past for the siren to go off on Saturday but he said he didn't think this was the case any longer.

Tuesday evening the siren goes off for meeting night but also, Chief Robbins explained that all systems have to be tested and they have theirs scheduled for Tuesday because it is meeting night. He continued to explain that the siren has sounded off on Tuesdays even before he started at the fire station and has always been that way for as long as he can remember.

Trustee Flint asked Chief Robbins to contact the company, ask if they can reset the blast for 1 blast and what it would take. Chief Robbins re-iterated that there would be a cost for this service.

Chief Robbins said he will contact the company to investigate how long or short a blast can be.

Mayor Falci asked for confirmation that 2 forms of notification need to be available for the fire fighters. Chief Robbins said, "Yes." Trustee Ingalls asked if Code Red could be used for this. Chief Robbins said this would be through a cell phone and that is not an option. Chief Robbins also said, "Is the Clerk going to be available every time the tone goes off to send out a Code Red?"

Mayor Falci told the board he is receiving texts about the item of conversation right now with their opinions. He stated the comments were to leave it at 3 blasts. This will be re-visited at the May meeting.

Superintendent Scavo reported on a tree reported to him by Trustee Joshua Greenthal. The tree was reported as a possible danger. On Seneca and Mary Street. It is unknown whose tree it is but, it should be taken down as a prevention of possible injury because it is leaning toward the doctor's office. Superintendent Scavo received quotes from a couple different tree removal service companies. The cost presented from each company was \$1,800.00 and does not include stump removal. Stump removal is an additional \$400.00 from Stone Rock and Cayward has a reservation about doing stump removal. Both companies can cut the tree down far enough that the stump wouldn't have to be ground. It was uncertain if it is the Villages tree to take care of but, Trustee Greenthal thought it should be taken care of for safety reasons. The Village has done work with Caywards in the past and has been happy with their work. The board agrees to stay with a company that has done approved work in the past.

Mayor Falci made a motion to have Caywards cut the tree down with the stump all the way down to the ground at the cost of \$1,800.00, seconded by Trustee Joshua Greenthal and carried. The money will be taken out of Streets account for this service.



	Aye	Nay
Mayor Falci	X	
Trustee Ingalls	X	
Trustee Greenthal	X	
Trustee Flint	X	
Trustee Head	X	

Superintendent Scavo brought up a couple items that have been tabled several times by the board and would like to get them finalized before the end of the current fiscal year. They've been tabled to see where the village is financially.

**David-Ulmer Back Flow Rebuild**

The re-building of the Davis-Ulmer back flow preventer is recommended by Superintendent Scavo. He commented that if the Department of Health came in, it wouldn't be good if this back flow preventer wasn't working properly. He would like to take the funds out of the building's account to get it done. The cost for the rebuild came in at \$903.00 as the total for this work to be done. Trustee Ingalls asked if this is something we should just replace the water lines. Superintendent Scavo said they are all cast pipes and rust particles are dropping down and is causing issues with the back flow preventer. Trustee Ingalls asked if we should maybe pay for a new back flow preventer or just continue to repair every couple years. Superintendent Scavo said he didn't know that would be an option and asked if the board wanted him to get pricing on replacing the pipes and asked for direction from the board. He just wanted the board to know he would like to take the cost of this out of the current budget and get this resolved before the new fiscal year. The other option is to install some kind of a screen to prevent anything from falling down the pipe but not sure what all that involves.

Trustee Ingalls asked Superintendent Scavo to get prices from a couple plumbers for replacement for future knowledge.

Superintendent Scavo said, "This needs to be done to be in compliance with the NYS Department of Health."

**Village Hall Generator Service**

Superintendent Scavo reported that there was a recommendation made to the board back in February of 2021 for a service to be done to the Village Hall Generator. Maintenance items need to be worked on to prevent large issues in the future such as radiator hoses, hose clamps, replacing antifreeze, etc. This is something that is recommended every 5 years. An email was sent to the Fire Chief as a service that should be performed on the generator. The total amount for this work to be done is \$676.97 at this time. Further discussion took place. Questions about replacing the generator and if that would be the most cost effective.

The money is in the budget and can be covered in this budget year for both the David-Ulmer Back Flow Rebuild and the Village Hall Generator Service.

Trustee Joshua Greenthal made a motion to move forward with the rebuild of the Davis-Ulmer Back Flow in the amount of \$903.00 and the service of the Village Hall Generator Service in the amount of \$676.97, second by Mayor John Falci and carried to be taken out of the current budget.

	Aye	Nay
Mayor Falci	X	
Trustee Ingalls	X	
Trustee Greenthal	X	
Trustee Flint	X	
Trustee Head	X	

OTHER

Mayor Falci said the Health Department needs to be contacted to get direction of how and when it would be recommended the Village Office re-open to the general public. We will need to ask if there are any restrictions for opening the building to the public. Information will be available at the next meeting.

Future Meeting dates scheduled:

April 19, 2021 Adoption of the Budget 6:00pm

May 10, 2021 Monthly Meeting

Trustee Richard Head motioned to adjourn the meeting seconded by Trustee Joshua Greenthal and was carried.

Meeting was adjourned at 8:45pm

Respectfully submitted,

Vanessa Scott  
Village Clerk