

**REGULAR MEETING OF THE NORTH HORSELL VILLAGE BOARD
MARCH 13, 2017 7:00 PM**

ATTENDANCE: Mayor: John Falci
Trustees: Frank Libordi & Peter DiRaimondo
Joseph Ingalls & William Coleman Absent
Clerk: Kristene Libordi
Fire Chief Mike Robbins
Dep Clerk Marie Patti
CEO William Rusby (Absent)
Superintendent of Pub Works Rich Scavo (Absent)
OIC Scott Richardson

Mayor Falci opened the meeting with the pledge of allegiance.

MINUTES

A motion to accept the February 6th & 13th minutes was made by Trustee Frank Libordi, seconded by Trustee Joseph Ingalls and carried.

Mayor Falci	Aye		
Trustee Libordi	Aye	Trustee DiRaimondo	Aye
Trustee Ingalls	Aye	Trustee Coleman	Aye

A motion to amend the January 9, 2017 minutes to reflect the correct voucher #'s and amount in the General Fund as Voucher 235-273 for \$68,786.29, was made by Trustee Libordi, seconded by Trustee Peter DiRaimondo and carried.

Mayor Falci	Aye		
Trustee Libordi	Aye	Trustee DiRaimondo	Aye
Trustee Ingalls	Aye	Trustee Coleman	Aye

POLICE REPORT

OIC Scott Richardson reported for the month of February:

Criminal complaints	1
General complaints	4
UTT	4 & 1 misdemeanor arrest
Vehicle checks	7
Property checks	160
Assists	1 Ambulance & 3 Police
Patrol hours	59.5

A motion to accept the Police Report was made by Trustee Libordi, seconded by Trustee DiRaimondo and carried.

Mayor Falci	Aye		
Trustee Libordi	Aye	Trustee DiRaimondo	Aye
Trustee Ingalls	Aye	Trustee Coleman	Aye

FIRE REPORT

Fire Chief Michael Robbins gave the February report:

Working on a date for in-service training on struts

Working on policies to put in place
 Letter to the Hospital and City almost complete
 Employee training at Elderwood – safety team meeting this week
 CO detectors were disposed of – outdated
 Physicals for firefighters are coming up – sign-up sheets are posted
 By-law approval for 501c3 and Auxiliary law
 Application for approval – Eric Miller
 1 resignation for health reasons
 Burn ban goes into effect March 15th until mid May
 Elderwood at Hornell sponsored fundraiser is April 26th
 Recruit NY and chicken barbeque April 29th
 Booster drive - \$4,495
 Election for officers next month

A motion to accept the Fire Report was made by Mayor Falci, seconded by Trustee Ingalls and carried.

Mayor Falci	Aye		
Trustee Libordi	Aye	Trustee DiRaimondo	Aye
Trustee Ingalls	Aye	Trustee Coleman	Aye

A motion to accept Eric Miller as a fire fighter was made by Trustee Libordi, seconded by Trustee DiRaimondo and carried.

Mayor Falci	Aye		
Trustee Libordi	Aye	Trustee DiRaimondo	Aye
Trustee Ingalls	Aye	Trustee Coleman	Aye

CODE ENFORCEMENT REPORT

CEO William Rusby was not in attendance. He is attending code enforcement seminars in Rochester all week. Mayor Falci went over his report. Fire inspections have started. CEO Rusby will be speaking to Elderwood at Hornell regarding the debris from dumpsters and employees smoking that are littering Wells St.

A motion to accept the Code Enforcement Report was made by Trustee Coleman, seconded by Trustee Libordi and carried.

Mayor Falci	Aye		
Trustee Libordi	Aye	Trustee DiRaimondo	Aye
Trustee Ingalls	Aye	Trustee Coleman	Aye

MAINTENANCE REPORT

Superintendent Richard Scavo was not in attendance. Mayor Falci gave his report.

Routine work continued throughout the Village.
 Met with plumber Bill Shull for repairs to boiler room and attic
 Generator at pump station failed to run and start manually. Penn Power repaired
 Gas meters changed at pump station – possible problem
 Emergency water shut off at 9 Wightman Ave.
 Pot holes fixed throughout Village
 Various signs replaced throughout Village
 Generator at pump station failed but was manually reset
 Met with Rich Dunning (City water pollution plant) regarding sewer flows in Village
 Roy Jones replaced Kristene Libordi to clean Village Hall (Public Safety side) weekly

Trustee Libordi has been approached by several residents asking if the sidewalks in front of their homes could be repaired with black top. There is a sidewalk on Seneca Rd where this was done and they would like something similar by their homes. He also noted a bill being paid this month for sanitary sewers on an emergency generator

that was repaired. He would like the City to be contacted relative to this. The Village is already paying for too much sewage going through our pump station.

Mayor Falci has a letter of concern going to several agencies including the City. Right now our concern is the level of sewer that goes through North Hornell. The Village produces 20% of the sewage that goes to the pump station, the rest is from north of the Village. The average is around 400,000 gals per day and as high as 600,000. The concern now is that the new hospital and the addition of the Woodlawn Park (old Green Acres Park) being added to the system. The letter should go out next week with copies for Trustee.

NEW BUSINESS

RESOLUTION 8-2017 BUDGET AMENDMENT

The following Resolution was offered by Mayor John Falci seconded by Trustee Peter DiRaimondo and carried:

RESOLVED, that the Village of North Hornell Board of Trustees at their Regular Monthly Board meeting on March 13, 2017 authorized the transfer of money from A1190.4 Contingent Acct to A3120.4 Police Personal the amount of \$1000 for patrol hours in April & May.

	Aye	Nay
Mayor Falci	X	
Trustee Libordi	X	
Trustee Ingalls	X	
Trustee DiRaimondo	X	
Trustee Coleman	X	

RESOLUTION 9-2017 BUDGET AMENDMENT

The following Resolution was offered by Trustee Frank Libordi seconded by Trustee William Coleman and carried:

RESOLVED, that the Village of North Hornell Board of Trustees at their Regular Monthly Board meeting on March 13, 2017 authorized the establishment of a Police Equipment Capitol Reserve account, and the transfer of \$2,500 from expenditure line A3397.2 Traffic control/equipment into the newly established Police Equipment Capitol reserve.

	Aye	Nay
Mayor Falci	X	
Trustee Libordi	X	
Trustee Ingalls	X	
Trustee DiRaimondo	X	
Trustee Coleman	X	

OLD BUSINESS

FIRE DEPARTMENT BY-LAWS AMMEND

Article 1 & 15 of the By-Laws were amended with the addition of Section 3 to Article 1 and section 22 and 23 to Article 15. Approval of Article 18 to be added to the By-Laws.

Before approval there were questions from the Trustees.

Trustee Ingalls asked if there would be any insurance issues with the auxiliary. Chief Robbins stated that the auxiliary members would be covered under the fire departments policy. Trustee Libordi stated that there were some problems in the previous auxiliary and how will those be addressed. There was an individual who is currently a

member and was part of the problem in the past. Chief Robbins noted that the auxiliary is under the fire departments protection and there will not be any issues.

ARTICLE 1
NAME AND OBJECTION

SEC 1. The Name of this organization shall be the North Hornell Fire Company, Inc.

Sec 2. The Objective of this organization shall be to provide protection of life and property from fire and emergencies in the Village of North Hornell and the part of the Town of Hornellsville that is under contract.

Sec 3 The objective for which this corporation is formed is exclusively charitable within the meaning of section 501 (C) (3) of the Internal Revenue Code of 1986 and under the Not-For-Profit Corporation Law as a charitable corporation.

ARTICLE 15
COMPANY POLICIES

Sec. 22 The conflict of interest policy will be followed by all officers and members of the Fire Company

Sec. 23 In the event that the North Hornell Volunteer Fire Company Inc. is dissolved for any reason, all assets will be turned over to the Village of North Hornell.

A motion to amend Section 1 and add Section 15 to the Fire Department By-laws was made by Trustee Coleman, seconded by Trustee DiRaimondo and carried.

Mayor Falci	Aye		
Trustee Libordi	Aye	Trustee DiRaimondo	Aye
Trustee Ingalls	Aye	Trustee Coleman	Aye

ARTICLE 18
AUXILIARY (AUX)

Introduction:

The North Hornell Volunteer Fire Department Auxiliary (**AUX**) will be available to assist the North Hornell Volunteer Fire Department (**NHVFD**). The AUX is to be made up of individuals who wish to help the NHVFD with any of their mission(s). **Auxiliary members are not required to attend any formal firefighting or medical training other than a CPR/AED class and a yearly station safety briefing given by the department training officer or their designee.** There will be no call to arms for the AUX; they are free to choose if they wish to come to the station during any incident, fundraiser, or event. The AUX members do not count towards the maximum total active firefighters as allowed by the village board.

Mission Statement:

The primary goal of an auxiliary member is to be a helping hand at the station during operations. The auxiliary can help with the preparation of food and drinks for any firefighter that has responded to an incident or other event. **No auxiliary member will be allowed to be present at an incident scene in any official capacity.** If a member of the auxiliary finds themselves at an incident scene they will not be allowed to assist while on scene for their own safety. Once they have returned to the station they can begin their official capacity as an auxiliary

member. The delivery of food or drinks to an incident scene ***will not*** be accomplished by any member of the auxiliary but will be handled by a firefighter designated by the officer in charge of the incident. ***At no time should an auxiliary member deliver any items to an incident scene.***

Section 1: Application process

The application process of the prospective auxiliary member is vastly different than that of a firefighter. After a prospective member submits their application to the president with the required \$2.00 application fee, the president will then address the application at the next executive board meeting. The executive board will vote whether to accept the prospective member into the auxiliary during that meeting. All votes on any prospective auxiliary member will be done by ballot. There will be annual dues of \$2.00 per year due in January.

Section 2: Disciplinary Process

The President of the NHVFD will be directly responsible for the AUX; any issues that arise with any member of the auxiliary will be taken to the president. The president and vice president will decide on the appropriate action and present that action to the executive board at the next scheduled meeting for approval. The executive board has the power to accept, reject, or modify the president's proposed action. The accepted action will be carried out by the president and reported to the general membership at the next scheduled membership meeting during the president's report. ***At no time should any Chief, Assistant Chief or other Line Officer have any responsibility to address any issues that arise in the AUX unless it involves the safety of any member of the NHVFD and they have witnessed the incident.*** The line officer(s) should correct the safety issue and report the incident to the President.

Section 3: Meeting Duties

The auxiliary has the choice to attend any general membership meeting they choose and are able to voice their opinions once called upon by the president in accordance with proper procedure. ***All members of the auxiliary are non voting members of the NHVFD, and as such are not allowed to vote on any matter that is presented to the membership or executive board, nor may they participate in any election of officers or new members.***

Section 4: Suspension or Expulsion

The only way to remove any member of the AUX is with a two thirds vote by ballot of the membership present at a general monthly meeting. ***Members of the AUX can only be removed for cause.*** There should be sufficient evidence that an AUX member has violated a bylaw or policy of the NHVFD. Any and all witnesses to said infraction should complete an affidavit and sign this statement in front of either the President or Vice President of the NHVFD as to verify the statements authenticity and truthfulness. The President will present the case against the AUX member in question. Once their presentation is complete the Member in question will be allowed to present their side of the incident and call on witnesses to present their own case. Once both sides have had a reasonable amount of time to present their cases to the membership, a ballot will be cast and counted and the results will be binding and immediate. The membership will decide on the type and severity of the discipline, if it deems that punishment is appropriate in accordance with the progressive disciplinary standards. While the membership is discussing these issues, after the presentations of the President and the AUX member in question, will have to leave the room and wait to hear the results at the same time, neither presenter will be allowed to be present while deliberations and voting are taking place. All discipline to AUX members, for cause will be done in a progressive manner, unless the case is of a severe nature, then with proper documentation the progressive scale can be waived.

Section 5: Member Notification and Training

AUX members will not be issued a pager, but will be added to the lamresponding system for alerts about incidents, receive messages, and be kept aware of pertinent information. **They may enter a responding status but are not required to.**

Any other training that the AUX members may wish to attend either at the county or state level has to be approved by the Training Officer, the Fire Chief and the President.

Section 6: Inactivity and Attendance

If an AUX member has been non active in the department for at least three months then the president should attempt to reach out to the member in question and find out why. If the member after a documented attempt to establish why they are inactive fails to respond then the removal process may begin if deemed necessary by the executive board.

The only attendance recommendation for any member of the Auxiliary will be to attend at least one drill in each of the 4 quarters, but no member of the AUX should be removed from the roster for failing to achieve this.

Conclusion:

A well-organized Auxiliary section of our department can be beneficial to the department and the surrounding community. Mismanagement and favoritism are toxic and contribute to the attitude and unreliability of the members. When properly managed and nurtured the Auxiliary can be a large benefit to the overall success of the North Hornell Volunteer Fire Department. In the past there have been some unsuccessful attempts at establishing and maintaining the auxiliary section. The mistakes and problems of the past should be a learning process to pave the way for a brighter future.

A motion to approve the addition of Article 18 Auxiliary to the Fire Department By-Laws was made by Trustee DiRaimondo, seconded by Trustee Libordi and carried.

Mayor Falci	Aye		
Trustee Libordi	Aye	Trustee DiRaimondo	Aye
Trustee Ingalls	Aye	Trustee Coleman	Aye

CHAMBERS ST CONTRACT

Mayor Falci will be in contact with Attorney Shults regarding the title on the property. There questions regarding a "clear" title.

OTHER

VILLAGE ELECTIONS

Village elections are March 21st from 12:00-9:00. Two seats available Peter DiRaimondo and Elise McCollum on the ballot.

HERO BANNERS

Unless we have 5 or more residents ordering banners, the price will go up to \$240 per banner. At the latest, information needs to be sent to the Clerk's office by March 30th. Banners must be sponsored by a Village resident.

WATER SHUT OFFS

There has been confusion on who is to shut off and turn on water at residents homes. The Village has done this for the City when they needed help. However, now there is the assumption that this is the Village responsibility. Mayor Falci will contact Mitch Cornish from the City to discuss this.

BUDGET WORKSHOP

There will be a budget workshop on Monday, March 20th at 5:00PM.

PAY BILLS

General Fund	Voucher 306-337	\$18,174.78
Sewer Fund	Voucher 48-49	\$1,429.71

A motion to pay bills was made by Mayor Falci, seconded by Trustee Libordi and carried.

Mayor Falci	Aye		
Trustee Libordi	Aye	Trustee DiRaimondo	Aye
Trustee Ingalls	Aye	Trustee Coleman	Aye

A motion to adjourn made by Trustee DiRaimondo, seconded by Trustee Coleman and carried.

Mayor Falci	Aye		
Trustee Libordi	Aye	Trustee DiRaimondo	Aye
Trustee Ingalls	Aye	Trustee Coleman	Aye

Respectfully submitted,

Kristene Libordi
Village Clerk