

**REGULAR MEETING OF THE
NORTH HORNELLS VILLAGE BOARD
February 14, 2022, 6:00 PM**

ATTENDANCE: Mayor: John Falci
Trustees: Joseph Ingalls, Joshua Greenthal,
Joseph Flint & Richard Head Absent
Clerk Vanessa Scott
Treasurer Kristene Libordi
Public Works Superintendent Richard Scavo
OIC/Police Chief Kyle Amidon
WLEA Jasmine Willis

Mayor Falci opened the meeting at 6:00 PM with the pledge of allegiance.

MINUTES

The Minutes for the January 10, 2022 Monthly Meeting and February 7, 2022 Budget Workshop were approved on a motion by Trustee Joseph Ingalls, seconded by Trustee Joshua Greenthal and carried.

Mayor Falci	Aye		
Trustee Ingalls	Aye	Trustee Greenthal	Aye
Trustee Flint	Absent	Trustee Head	Absent

TREASURER'S REPORT

A motion to approve the Treasurer's Report was made by Mayor John Falci, seconded by Trustee Joseph Ingalls and carried.

Mayor Falci	Aye		
Trustee Ingalls	Aye	Trustee Greenthal	Aye
Trustee Flint	Absent	Trustee Head	Absent

CLERK'S REPORT

A motion to approve the Clerk's Report was made by Trustee Joshua Greenthal, Seconded by Trustee Joseph Ingalls and carried.

Mayor Falci	Aye		
Trustee Ingalls	Aye	Trustee Greenthal	Aye
Trustee Flint	Absent	Trustee Head	Absent

Trustee Joseph Ingalls to the board that he was inquiring on increasing the amount to charge for Vital Records. At this time, the information obtained states it is not possible to increase the amount collected at this time.

CODE ENFORCEMENT REPORT

No report available at the time of the meeting.

POLICE REPORT

OIC/Police Chief Kyle Amidon was absent. The board reviewed the submitted report. Coffee with the Chief is planned for the end of February and will be at the North Hornell Police Department. Time will be announced.

Complaints	5
Community Services Rendered	15
Assist Other Departments	3
Traffic Stops	6
Total Calls Handled for the Month:	29

A motion to approve the Police Report was made by Mayor John Falci, seconded by Trustee Joshua Greenthal and carried.

Mayor Falci	Aye		
Trustee Ingalls	Aye	Trustee Greenthal	Aye
Trustee Flint	Absent	Trustee Head	Absent

FIRE REPORT

Fire Chief Robbins was absent. There was no representation to ask questions. Mayor Falci told the board he had a question on #1 and #7 on the report. He will meet with Chief Robbins and report back to the board with the answers.

Trustee Ingalls noted the bill for NICHE was for \$260.00 and no quotes or letter was attached. The invoice/voucher will be omitted from the payable vouchers and will be paid at the March 14, 2021 monthly meeting as long as the requirement of the Procurement Policy is followed.

Total Calls for the Month: 13
Town: 8
Village: 1
Fire Alarm Checks: 3
M/A: 1

A motion to approve the Fire Department to attend the St. Patrick's Day Parade in the City Of Hornell was made by Mayor John Falci, seconded by Trustee Joshua Greenthal and carried.

Mayor Falci	Aye		
Trustee Ingalls	Aye	Trustee Greenthal	Aye
Trustee Flint	Absent	Trustee Head	Absent

A motion to approve the Fire Chief's Report was made by Mayor John Falci, seconded by Trustee Joshua Greenthal and carried.

Mayor Falci	Aye		
Trustee Ingalls	Aye	Trustee Greenthal	Aye
Trustee Flint	Absent	Trustee Head	Absent

MAINTENANCE REPORT

Superintendent Scavo distributed the flow charts to the board. He also told them that the Sanitary Sewer Line Inspection is slated to begin Monday, February 21, 2022. Superintendent Scavo thought maybe a Code Red should be done to inform residents that the Village is doing this inspection to cut down on the amount of calls to the Clerk's office. The video inspection is anticipated to take 2 to 3 weeks.

A motion to approve the Maintenance Report was made by Trustee Joseph Ingalls, seconded by Trustee Joshua Greenthal and carried.

Mayor Falci	Aye		
Trustee Ingalls	Aye	Trustee Greenthal	Aye
Trustee Flint	Absent	Trustee Head	Absent

NEW BUSINESS

RESOLUTION 10-2022

The following Resolution was offered by Trustee Joshua Greenthal, seconded by Trustee Joseph Ingalls and carried.

RESOLVED, that the Village of North Hornell Board of Trustees at their Regular Board Meeting on February 14, 2022 approved to expand residency for election inspectors pursuant to Village Law 3-302 that they do not only need to be a resident of the Village of North Hornell and can also be a resident of the County in which the Village resides in.

	Aye	Nay
Mayor Falci	X	
Trustee Ingalls	X	
Trustee Greenthal	X	
Trustee Flint	Absent	
Trustee Head	Absent	

RESOLUTION 11-2022 BUDGETARY RESOLUTION

The following Resolution was offered by Trustee Joseph Ingalls, seconded by Trustee Joshua Greenthal and carried.

RESOLVED, that the Village of North Hornell Board of Trustees at their Regular Board Meeting on February 14, 2022 approved the reclassification of ARPA money approved in Resolution 34-2021 from \$6,724.64 to \$3,724.64 with ARPA funding remaining at \$34,070.12.

	Aye	Nay
Mayor Falci	X	
Trustee Ingalls	X	
Trustee Greenthal	X	
Trustee Flint	Absent	
Trustee Head	Absent	

RESOLUTION 12-2022 BUDGETARY RESOLUTION

The following Resolution was offered by Trustee Joshua Greenthal, seconded by Mayor John Falci and carried.

RESOLVED, that the Village of North Hornell Board of Trustees at their Board Meeting on February 14, 2022, approved American Rescue Plan Act (ARPA) funds in the amount of \$34,070.12 To be transferred to the Sewer Fund G8020.42 ARPA, at the time of expenditure, towards payment to Kenyon Pipeline and MRB Group for the sewer line inspection and engineering.

	Aye	Nay
Mayor Falci	X	
Trustee Ingalls	X	
Trustee Greenthal	X	
Trustee Flint	Absent	
Trustee Head	Absent	

RESOLUTION 13-2022 BUDGETARY RESOLUTION

The following Resolution was offered by Trustee Joseph Ingalls, seconded by Mayor John Falci and carried.

RESOLVED, that the Village of North Hornell Board of Trustees at their Board Meeting on February 14, 2022, approved the transfer of \$17,000 from G232 Sewer Capital Reserve, \$10,000 from G599 Sewer Fund Balance to G8120.4R Sanitary Sewer Contractual Reserve, towards payment to Kenyon Pipeline and MRB Group for the sewer line inspection and engineering.

	Aye	Nay
Mayor Falci	X	
Trustee Ingalls	X	
Trustee Greenthal	X	
Trustee Flint	Absent	
Trustee Head	Absent	

RESOLUTION 14-2022 BUDGETARY RESOLUTION

The following Resolution was offered by Mayor John Falci, seconded by Trustee Joseph Ingalls and carried.

RESOLVED, that the Village of North Hornell Board of Trustees at their Board Meeting on February 14, 2022, approved the transfer of funds from A1990.4 Contingent account to A3120.4 Police contractual in the amount of \$1,200 to cover continuing monthly expenditures.

	Aye	Nay
Mayor Falci	X	
Trustee Ingalls	X	
Trustee Greenthal	X	
Trustee Flint	Absent	
Trustee Head	Absent	

RESOLUTION 15-2022 APPROVE PAYMENT OF VOUCHERS

The following Resolution was offered by Mayor John Falci, seconded by Trustee Joshua Greenthal and carried,

RESOLVED, that the Village of North Hornell Board of Trustees at the monthly meeting on February 14, 2022, approved to pay vouchers from the General Account starting with number 263-298 in the amount of \$14,284.90. Pay voucher number 44-51 from the Sewer Account in the amount of \$4,914.39.

	Aye	Nay
Mayor Falci	X	
Trustee Ingalls	X	
Trustee Greenthal	X	
Trustee Flint	Absent	
Trustee Head	Absent	

OLD BUSINESS

GENERAL CODE UPDATE

Trustee Joshua Greenthal reported he contacted Todd Metcalf of General Code and informed him that things with the Village Code Books could get started. Trustee Greenthal explained that the contract needs to be signed by the Mayor with a witness. Clerk Vanessa Scott will fax the information to General Code which will get updates and the codification started.

Trustee Greenthal will check on the amount that will need to be submitted now that the contract will be signed by the end of the meeting tonight.

Reminder of the payment schedule was discussed as follows:

20% due 30 days after signing the agreement

40% due after they present a submission for review

The final payment to be after the job is completed.

The payment schedule will vary depending on the status of where the project is at the time. This has been discussed with General Code representative Todd Metcalf and he confirmed that General Code will work with the Village on payment schedules.

POLICE CAR

The car is back from Maple City Dodge. The dealership couldn't get the error to happen while it was in the shop. They asked for the car to be brought in immediately the next time the error messages come on.

THIRD STREET

Mayor Falci explained to the board that a letter will be sent to the property owners that requested use of a portion of Village property to access the back of their property. The letter will explain to the property owner that use of Village property could be temporary and that the Village can revoke use of the property at any time. It will also explain that revocation would be without reimbursement for work done to the portion of Village property done by the homeowner. The work and use of Village property by the homeowner is done at their own risk.

The board discussed the need for a new desk, a second monitor and new computer tower for the Clerk. After discussion, the board approved these purchases with the presentation of bids provided. There is money in the building's account and sewer account to make the above mentioned purchases.

A motion was made by Mayor John Falci to approve the purchase of the new desk, computer tower and second monitor for the clerk's office, seconded by Trustee Joshua Greenthal and carried.

Mayor Falci	Aye		
Trustee Ingalls	Aye	Trustee Greenthal	Aye
Trustee Flint	Absent	Trustee Head	Absent

VILLAGE COPIER

Trustee Joseph Ingalls recommends the clerk add the copier in her budget moving forward. Currently, the code A1620.4 (buildings) is being used and should be changed to the Clerk's budget code A1410.4.

LAW BOOK UPDATES

The board would like to investigate the option of getting these updates online instead of the paper copies being retained in the office. Clerk Vanessa Scott will contact Thomas Reuters to get information to report back to the board.

A motion to adjourn at 6:45 PM was made by Mayor Falci, seconded by Trustee Greenthal and carried.

Mayor Falci	Aye		
Trustee Ingalls	Aye	Trustee Greenthal	Aye
Trustee Flint	Absent	Trustee Head	Absent

Respectfully submitted,
Vanessa Scott – Village Clerk