

**REGULAR MEETING OF THE NORTH HORSELL VILLAGE BOARD
DECEMBER 12, 2011 7PM**

ATTENDANCE: Mayor John Falci
Trustees: Glenn Thomas, Frank Libordi, Joseph Dick
& Peter DiRaimondo
Clerk Kristene Libordi
Fire Chief Michael Robbins
OIC Marcus Smith
CEO James Schieder
Firefighter Marvin Connelly
WLEA Rep Bill Dugan
Evening Tribune Rep Andrew Poole
Fred Marks Bethesda Foundation

Mayor Falci opened the meeting at 7PM with the pledge of allegiance. He introduced Fred Marks from the Bethesda Foundation and asked that he give a presentation on Bethesda and the sign placement. Mr. Marks asked the board to consider giving their approval for a sign to be placed in front of the house on the corner of Bethesda Dr. and Cleveland Ave. the sign would be facing north east. Mayor Falci made the motion to approve the sign petition from the Bethesda Foundation, motion was seconded by Trustee Frank Libordi and carried.

Mayor Falci	Aye
Trustee Thomas	Nay
Trustee Dick	Aye
Trustee Libordi	Aye
Trustee DiRaimondo	Aye

MINUTES

Discussion regarding last months minutes:

Mayor Falci contacted Kathleen Dear – Grant writer. She informed the Mayor that she will be working on records management grants that must be applied for by February 1st. She is also working on a rural development program (community facility loan program) for the DPW building. This offers a low interest 10 year loan. She will be looking into implementing the Seneca Rd project within three years through the use of a public community facilities program. Because of the water and sewer lines affected during the Seneca Street renovation, the project would fall under public utilities thus qualifying the Village for the program. She would like the board to budget a full engineering study in the following year for Seneca Rd. in the amount of \$80,000. Once that is done, we would qualify to for the rural community grants. Ms. Dear will attend the January meeting if necessary.

Trustee Libordi noted that Casey’s plumbing’s total (present) cost for the Safety Building was \$27,000. He is concerned that we never received estimates for this as we did with others and we are not following our own procurement policy. He would like as a qualifier to go into executive session at the end of the meeting to discuss this. We will not know how much money we could have saved.

Mayor Falci noted that we have an itemized account of what was spent and the handicapped bathrooms were the biggest expenses. Casey will come in and explain all expenses.

Trustee Libordi stated he did not have a problem with Casey’s expenses, but the process the Village did not go through to acquire the bids that our procurement policy calls for.

Trustee Dick noted that there where two different spellings for Kathy Dear in the minutes.

Also Trustee Dick noted that under “Vehicle Storage”, he voted nay because at the time the person requesting the permit did not own the land.

Trustee Libordi asked about the fire hydrant by Lowes if any information was found. Chief Robbins is looking into a better location for this hydrant.

The Mayor is also concerned about the hydrant that was removed from First St. and would Chief Robbins investigate the possibility of replacing.

The Minutes were approved on a motion by Trustee Glenn Thomas, seconded by Trustee Peter DiRaimondo and carried.

Mayor Falci	Aye		
Trustee Thomas	Aye	Trustee Libordi	Aye
Trustee Dick	Aye	Trustee DiRaimondo	Aye

TREASURERS REPORT

A motion to accept the Treasurers report was made by Trustee Dick, seconded by Trustee DiRaimondo and carried.

Mayor Falci	Aye		
Trustee Thomas	Aye	Trustee Libordi	Aye
Trustee Dick	Aye	Trustee DiRaimondo	Aye

Trustee Thomas asked when we would be transferring money to the A1620.4 account. Mayor Falci noted that we should wait until all bills are in from plumbing and electric.

Clerk Libordi asked if the board wanted to create a new appropriations account for the work being done in the Fire department offices. The board had previously stated that \$10,000 would be set aside for those costs.

The board made the following resolution:

RESOLUTION A RESOLUTION TO AMEND THE 2011 – 2012 BUDGET

The following resolution was offered by **Mayor John Falci**, second by **Peter DiRaimondo** and carried:

RESOLVED, By the Village of North Hornell Board of Trustees at their December 12, 2011 Regular Board Meeting to authorize the addition of line item # A3497.2 Capital Outlay / Fire Dept Offices for the purpose of expending money on repairing the fire department offices.

Mayor Falci	Aye
Trustee Thomas	Aye
Trustee Dick	Abstain
Trustee Libordi	Aye
Trustee DiRaimondo	Aye

A motion was made by Trustee Libordi transfer \$10,000 from A1990.4 Contingent account to A3497.2 Capital Outlay, seconded by Trustee Thomas and carried.

Mayor Falci	Aye
Trustee Thomas	Aye
Trustee Dick	Abstain
Trustee Libordi	Aye
Trustee DiRaimondo	Aye

Trustee Thomas asked Chief Robbins if the work is almost complete. Chief responded that he is waiting on the electrician regarding cable lines being installed so walls can go up. He wants to be able to secure the office before they can continue. The Mayor will try to set something up with the electrician for this Friday.

POLICE REPORT

The following report was given by OIC Marcus Smith for the Month of November:

Criminal complaints	1
General complaints	3
Property checks	35
Arrests/Penal law	1
UTT	2
Vehicle checks	6
Assist HPD – robber	1
Total patrol hours	66

Officer Richardson is still out on leave. He should be back by the end of January. John McNelis is ready to start with some paper work to complete.

A motion to accept the police report made by Trustee Thomas, seconded by Trustee DiRaimondo and carried.

Mayor Falci	Aye
Trustee Thomas	Aye
Trustee Dick	Aye
Trustee Libordi	Aye
Trustee DiRaimondo	Aye

MAINTENANCE REPORT

Supervisor Zdanowski was not present. Mayor Falci read the following report:

- Work done on pump station over the last few weeks
- The transducer was tested and no problem with it and the meter assembly was taken by Koester for testing
- Cleaned up grease in wet well
- Cut down trees on Avondale lot
- Trucks ready for winter
- Street banners taken down
- Water problem at residence on Avondale

Motion to accept the Maintenance report was made by Trustee DiRaimondo, seconded by Mayor Falci and carried.

Mayor Falci	Aye
Trustee Thomas	Aye
Trustee Dick	Aye
Trustee Libordi	Aye
Trustee DiRaimondo	Aye

FIRE REPORT

Fire Chief Robbins reported the following for November:

- Four people have passed fire fighter one class
- February mandatory OSHA PESH refresher at North Hornell with Arkport
- The Christmas parade is Saturday December 17th. Santa will be at the station from 6-7PM and the parade will follow at 7PM through the Village.
- The holiday raffle netted \$1700
- Continuing to purchase budgeted items
- Ladder truck having warranty work done
- 3 attending HASMAT technician classes in Houghton
- November calls: Village of North Hornell 3
 Mutual Aid 1

Chief still does not have access to the boiler room. Code to the door has been changed. Mayor Falci will talk to Supervisor Zdanowski. The money that was collected from the holiday raffle will be used towards the purchase of kitchen appliances. The Department is short \$600 and would like the Village to donate that amount towards the purchase. This would complete the kitchen to be used as a shelter kitchen and the Department would be able to have food fund raisers.

Trustee Libordi asked about the ladder truck having a gear replaced twice. Chief Robbins stated that the gear was not put on properly – the first repair we paid for the second, is covered under warranty. Trustee Libordi asked if there were problems with the Fire Auxiliary – the board received a resignation letter from the President. Christina Robbins, Treasurer of the auxiliary stated that there are 7 active members now down from 12. The reasons for leaving were lack of time to devote to the auxiliary.

Trustee Thomas would like to see a dishwasher purchased that has a ten minute cycle. Chief Robbins stated it would do both ten minute and an hour. The following purchases would be made:

Dishwasher \$323.19

Ice maker \$764.00

Restaurant quality stove \$998.00

Trustee DiRaimondo would be in favor of the Fire Department paying back all of the \$600.

Trustee Libordi asked that Chief Robbins keep the firefighters off of Facebook. If there are issues on Face Book that could be illegal, the board will have to deal with it. Chief Robbins stated that he has told them and it may be necessary to have a policy for that. Trustee Libordi stated that there is a law in place regarding what they are doing.

A motion to accept the Fire report made by Trustee Thomas, seconded by Trustee Libordi and carried.

Mayor Falci	Aye		
Trustee Thomas	Aye	Trustee Libordi	Aye
Trustee Dick	Abstain	Trustee DiRaimondo	Aye

A motion was made by Mayor Falci to approve the loan of \$600 to the Fire Department for the purchase of a commercial stove, dishwasher and ice maker with the fire Department repaying \$300 of the loan. Motion was seconded by Trustee Libordi and carried.

Mayor Falci	Aye		
Trustee Thomas	Aye	Trustee Libordi	Aye
Trustee Dick	Abstain	Trustee DiRaimondo	Aye

CODE ENFORCEMENT

The mayor will meet with CEO Schieder, Brad Irvin DEC and Supervisor Zdanowski next Monday the 19th at 9AM on Fourth St. to look at possible solutions with the water run off in that area.

CEO Schieder is developing a local law proposal for the Board to adopt. It is a DEC template form of law where a permit is required for storm water management during new construction.

CEO Schieder will send a copy of the template to the Clerk’s office.

A motion to accept the Code Enforcement report was made by Trustee Libordi, seconded by Trustee DiRaimondo and carried.

Mayor Falci	Aye		
Trustee Thomas	Aye	Trustee Libordi	Aye
Trustee Dick	Aye	Trustee DiRaimondo	Aye

OLD BUSINESS

NEW POLICE OFFICER

A motion to approve the hourly rate of pay for Officer John McNelis as \$12 per hour was made by Trustee Libordi, seconded by Mayor Falci and carried.

Mayor Falci	Aye		
Trustee Thomas	Aye	Trustee Libordi	Aye
Trustee Dick	Aye	Trustee DiRaimondo	Aye

JIM DODGE/BARILLO PARK

Mayor Falci read a letter from Mr. Dodge regarding Barillo Park and noted that Mr. Dodge made a list of the following:

- Rename Bowen St. to Captain Joseph Barillo Dr or Vietnam Veteran Memorial Dr.
- Install a sign large enough to read as you drive by stating the name of the Park
- Have a taller and larger flag pole
- Better lighting of the flag
- Update the gazebo

Mr. Dodge is working with different groups for funding of the above.

NEW BUSINESS

WORKPLACE VIOLENCE POLICY

Mayor Falci talked about PERB (Public Employee Relations Board) and that they will be checking to see if we have a facilitator for the Village’s policy on Workplace Violence.

Clerk Libordi attended a one hour training class at the county for this and is to set up training for all employees in the Village. This includes the fire department. She gave a copy of a policy for the board to read and adopt at the next monthly board meeting. Trustee Dick stated that there is more information on the Dept. of Labor web site.

OTHER

TAX CAP CONFERENCE

There is a tax cap conference at Alfred sponsored by NYCOM ON December 20th from 12 – 2PM. Mayor Falci, Clerk Libordi and Trustees DiRaimondo and Thomas will be attending.

WORKMANS COMP PREMIUM

Mayor Falci noted that he will contact someone from the county to get some answers on the Village’s premium. The Mayor and Trustees were not satisfied with the answers from Mr. Isaman (County Risk Management).

PAY BILLS

A Motion to pay bills was made by Trustee Thomas, seconded by Trustee DiRaimondo and carried.

Mayor Falci	Aye		
Trustee Thomas	Aye	Trustee Libordi	Aye
Trustee Dick	Abstain from fire dept bills	Trustee DiRaimondo	Aye

Clerk Libordi asked that the bill from Admar be approved for \$350 until the invoice is reduced.

EXECUTIVE SESSION

Trustee Libordi motioned to go into executive session on article F/promotion, demotion, discipline a Village employee. Motion was seconded by Trustee DiRaimondo and carried.

Mayor Falci	Aye		
Trustee Thomas	Aye	Trustee Libordi	Aye
Trustee Dick	Aye	Trustee DiRaimondo	Aye

Out of executive session at 9:10 and the meeting was adjourned on a motion by Trustee Dick, seconded by Mayor Falci and carried.

Mayor Falci	Aye		
Trustee Thomas	Aye	Trustee Libordi	Aye
Trustee Dick	Aye	Trustee DiRaimondo	Aye

Respectfully submitted,

Kristene Libordi