

**REGULAR MEETING OF THE NORTH HORSELL VILLAGE BOARD
OCTOBER 11, 2011 7PM**

ATTENDANCE: Mayor John Falci
Trustees: Glenn Thomas, Frank Libordi, Joseph Dick
& Peter DiRaimondo
Clerk Kristene Libordi
ZBA Mary Barnes
Fire Chief Michael Robbins
Planning Board Chair Joseph Ingalls
Planning Board Timothy McDaniel
Evening Tribune Rep Angela Sutfin
Grant Writer Kathy Dear/Stuart I Brown Assoc.

MAYORS OPENING REMARKS

Mayor Falci introduced Kathy Dear from Stuart I Brown Assoc. and asked that she give her presentation before the monthly reports.

GRANT WRITER/KATHY DEAR

Kathy Dear representative from Stuart I Brown Assoc. gave the board a short summary of what her company can offer the Village regarding grants. They will talk with the Board about the Village priorities and will evaluate the projects and try to identify funding resources suitable for Village needs. They also will advise the board if a proposal would be competitive. They will make the Village aware of eligible time periods for applying for the funding as it becomes available. Currently they are sending out notices for records management grants. Fees are based on how complicated the application form is. Once a proposal is submitted they will help on any responses needed to the reviewing agency. If help is needed in implementing the project with regulations to be in compliance, they will assist. If a project is not approved they will be in touch with the funding agency to find out why and what needs to be changed. Ms. Dear is usually working in the Hornell area on Tuesdays. Mayor Falci noted that the board will be in touch with Ms. Dear regarding the Village priorities

MINUTES

Motion to approve the minutes was made by Trustee Libordi, seconded by Trustee DiRaimondo and carried.

Mayor Falci	Aye		
Trustee Thomas	Aye	Trustee Libordi	Aye
Trustee Dick	Aye	Trustee DiRaimondo	Aye

Trustee Libordi asked if Attorney Shults is still working on the water contract. Mayor responded that Attorney Shults stated that the City is within their right to add surcharges to the water bills and to bill an additional water charge on the Hoffman's Wightman Ave. property.

TREASURER'S REPORT

Motion to accept the Treasurer's report was made by Mayor Falci, seconded by Trustee Thomas and carried.

Mayor Falci	Aye		
Trustee Thomas	Aye	Trustee Libordi	Aye
Trustee Dick	Aye	Trustee DiRaimondo	Aye

Trustee Thomas asked if money should be transferred at this time into A1620.4. Clerk Libordi recommended waiting until the work has been completed on the safety building before transferring. Trustee Thomas stated that we should have received a quote on hourly rates for the plumbing work. Trustee DiRaimondo stated that Casey's plumbing was the cheapest hourly rate. Mayor Falci noted that the board decided that most of the work would be done in house and we would only use professionals when we had to by state law or if we couldn't do the work in house. This was done to save money. Mayor recommended a list of questions to be directed towards the plumber or electrician. Trustee Dick had questions regarding the hourly rate charged by Casey's Plumbing.

POLICE REPORT

OIC Marcus Smith was not in attendance. Mayor Falci read the following report:

Criminal complaints	1
General complaints	2
UTT	1
Vehicle Checks	7
Assist HPD	1
Assist NYSP	1 Village hall used as a command post
Total hours	116

Time was spent preparing the new office and making it usable. A desk and cabinets were purchased for the office. Several residents out of the area – many property checks done for them. Attention given to the Cleveland Ave. area due to the soccer season this month.

Trustee Dick questioned the hours worked by the police. They are to use 100 per month. Have they been going over the allotted time? Mayor Falci stated that he will speak to the Police regarding hours and they may not go over the total yearly hours.

A motion was made to accept the police report by Trustee Thomas, seconded by Trustee Libordi and carried.

Mayor Falci	Aye		
Trustee Thomas	Aye	Trustee Libordi	Aye
Trustee Dick	Aye	Trustee DiRaimondo	Aye

MAINTENANCE REPORT

Supervisor Greg Zdanowski was not in attendance. Mayor Falci read the following report:

- Mowed all areas
- Pour new sidewalk at Village Hall
- Mill Wightman Ave., Second St and bumps on Seneca Rd.
- Pave Wightman Ave. Second St and Alley near Village hall
- Pump station
- Sewer and storm drain work

Mayor Falci noted that they will be clearing out the brush on the Avondale property and the board will determine what is to be done with the house and barn.

Motion to accept the maintenance was made by Trustee DiRaimondo seconded by Trustee Libordi and carried.

Mayor Falci	Aye		
Trustee Thomas	Aye	Trustee Libordi	Aye
Trustee Dick	Aye	Trustee DiRaimondo	Aye

CODE ENFORCEMENT REPORT

CEO Schieder was not in attendance. Mayor Falci asked that the board have a workshop to adopt a fee schedule for the updated code book. The workshop will be on November 14th at 6PM before the next regular board meeting.

FIRE REPORT

Chief Robbins reported the following for the month of September:

DEC Grant has been finalized by the Conservation Officer

Ground ladders have been tested

Drill at BOCES on Wed October 12th

October is 13th Annual boot drive

Oct 6th at Intermediate School for fire prevention with Arkport and Hornell

Oct 7th – 25 students and parents at station from Jack & Jill nursery for fire prevention

Friday Oct 14th – 300 children from North Hornell school at fire hall for fire prevention

Saturday Oct 15th at Lowe's Home Center from 11-2PM

Halloween night - party and safe zone for kids at fire hall Oct 31st from 6 – 8PM

One member for approval – Loren South

Currently 4 firefighters enrolled in firefighter one and one is a junior. 2 firefighters enrolled in firefighter 2 with several taking other classes

Calls to town 4

Calls to Village of North Hornell 2

Calls for M/A 1

Total of 68 training hours/average 17 members

Total of 162.2 hours of extra activities for Sept – 144 of those were for classes

Motion to accept the fire report made by Trustee Thomas, seconded by Mayor Falci and carried
Mayor Falci Aye

Trustee Thomas Aye Trustee Libordi Aye

Trustee Dick Abstain Trustee DiRaimondo Aye

Motion to approve the Annual boot drive made by Trustee Libordi, seconded by Trustee DiRaimondo and carried.

Mayor Falci Aye

Trustee Thomas Aye Trustee Libordi Aye

Trustee Dick Abstain Trustee DiRaimondo Aye

Motion to approve two trucks to the Lowe's parking lot on October 15th from 11 – 2PM made by Trustee Libordi, seconded by Trustee DiRaimondo and carried.

Mayor Falci Aye

Trustee Thomas Aye Trustee Libordi Aye

Trustee Dick Abstain Trustee DiRaimondo Aye

Motion to approve Loren South as a new member to the Fire Department was made by Trustee Libordi, seconded by Trustee DiRaimondo and carried.

Mayor Falci Aye

Trustee Thomas Aye Trustee Libordi Aye

Trustee Dick Abstain Trustee DiRaimondo Aye

OLD BUSINESS

GRANT WRITER

Mayor Falci would like to finalize decisions on what the board would like Kathy Dear, Grant writer, to work on.

BIDS ON SIDING FOR OLD FIRE HALL

Mayor Falci read the following bids:

Maple city Builders	\$15,000
R&B Construction	\$7,600
Leon Lacy	\$7,580

The board accepted the bid of \$7,600 from R&B Construction to side the front of the old fire station.

WORKERS COMP PREMIUM

The board will invite Mr. Isaman from the County’s Risk Management to attend the November 14th meeting. Questions regarding the new policy for payment of Worker’s Compensation premium will be addressed at that time.

NEW BUSINESS

RESOLUTION FOR DISPOSAL OF VILLAGE RECORDS

**RESOLUTION
FOR RECORDS RETENTION SCHEDULE**

The following resolution was offered by **Mayor John Falci**, seconded by **Trustee Glenn Thomas** and carried:

RESOLVED, By the Village of North Hornell Board of Trustees that the Records Retention and Disposition Schedule MU-I, issued pursuant to Article 57-A of the Arts & Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

- a) only those records will be disposed of that are described in Records Retention and Disposition Schedule MU-1 after they have met the minimum retention periods described therein;
- b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Mayor Falci	Aye
Trustee Thomas	Aye
Trustee Dick	Aye
Trustee Libordi	Aye
Trustee DiRaimondo	Aye

PLANNING BOARD RECOMMENDATIONS FOR DPW BUILDING

Chairman Joseph Ingalls presented to the Mayor and Trustees a summary of recommendations from the Planning Board on the future construction and location of the DPW. The board will study the plan and have questions or recommendations for next months meeting.

OTHER

Mr. Donald Hoffman would like the Village to inspect a maple tree behind his property on Wightman Ave. and determining whose responsibility it is to trim or take down. The Mayor will contact Supervisor Zdanowski.

Clerk Libordi discussed the cleaning of the new safety building. The board would like cleaning done on a weekly basis. She will present a price for cleaning at the next month's board meeting. She and Deborah Pomeroy will be cleaning.

PAY BILLS

Motion to pay bills made by Trustee Thomas, seconded by Trustee DiRaimondo and carried.

Mayor Falci	Aye		
Trustee Thomas	Aye	Trustee Libordi	Aye
Trustee Dick	Abstain	Trustee DiRaimondo	Aye

EXECUTIVE SESSION

Mayor Falci motioned for executive session to discuss personnel (fire department procedures and misunderstandings).

Out of executive session at 9:15 and meeting adjourned.

Respectfully submitted,
Kristene Libordi/Clerk