

NORTH HORSELL VILLAGE BOARD
MONTHLY MEETING
September 11, 2023 6:00pm

ATTENDANCE: Mayor: J. Joseph Ingalls
Trustees Joseph Flint, Leroy Forshee, Brian Friedland, Peter DiRaimondo
Clerk Vanessa Scott
Treasurer Kristene Libordi
Superintendent Richard Scavo
Skyler Button – DPW Employee
OIC Kyle Amidon
CEO Bill Rusby
Residents: Katherine Burdick
Dan Hoffman
Connie Moser

Mayor J. Joseph Ingalls opened the meeting at 6:04 PM with the pledge of allegiance.

MINUTES

The Minutes for the monthly meeting, August 14, 2023 and special meeting, August 29, 2023 were approved by a motion by Trustee Peter DiRaimondo, seconded by Trustee Joseph Flint and carried.

Mayor Ingalls	Aye		
Trustee Forshee	Aye	Trustee DiRaimondo	Aye
Trustee Flint	Aye	Trustee Friedland	Aye

TREASURER’S REPORT

A motion to approve the Treasurer’s Report was made by Mayor J. Joseph Ingalls, seconded by Trustee Brian Friedland and carried.

Mayor Ingalls	Aye		
Trustee Forshee	Aye	Trustee DiRaimondo	Aye
Trustee Flint	Aye	Trustee Friedland	Aye

CLERK’S REPORT

A motion to approve the Clerk’s Report was made by Trustee DiRaimondo seconded by Trustee Forshee and carried.

Mayor Ingalls	Aye		
Trustee Forshee	Aye	Trustee DiRaimondo	Aye

Trustee Flint Aye Trustee Friedland Aye

CODE ENFORCEMENT REPORT

No report was available; therefore, no motion will be made and is tabled until the October 2023 monthly meeting. Bill Rusby was present for any questions.

Pool issue continues. Bill will check in again with the owners for an update.

19 Rural Ave. also continues to be an un-settled issue. Bill told the board he will make one more attempt to talk to the daughter of the owner. Next step with this property will be an appearance ticket. 1 more contact should be made before going to the appearance ticket. A letter should be sent registered mail and regular mail notifying the family that if no action is taken, they will be issued an appearance ticket in 30 days. It was recommended the letter be implemented by the Village Attorney.

Trustee Flint asked Bill Rusby about the retaining wall between Ashley Nicole business and Mr. Nisbet. Mr. Nisbet was inquiring. Bill said he will check on this.

CEO Rusby told the board that he will continue to follow up on the issue with the water line on Seneca Road that was started and completed without a all of the correct paperwork being filed at the Village Office and fees will be assessed. Superintendent Scavo told the board he would make a note when he receives the “dig safe notice” so that everyone is aware that other paperwork is necessary to begin.

POLICE REPORT

Complaints	3
Community Services Rendered	34
Assist Other Departments	3
Traffic Stops	5
Total Calls Handled for the Month:	45

OIC Kyle Amidon was present to review his report. He reported that the radio has been pushed back another month. He informed the board that the taser payment plan was not available for the one he was looking to order so he is going to hold off on purchasing one at this time. SRO Cowdrick is working out well at the school.

A motion to approve the Police Report was made by Trustee Brian Friedland, seconded by Trustee Joseph Flint and carried.

Mayor Ingalls Aye
Trustee Forshee Aye Trustee DiRaimondo Aye
Trustee Flint Aye Trustee Friedland Aye

FIRE REPORT

Chief Robbins was not available to attend the meeting.

Calls for the month of August:

Town:	8
Village:	1
Fire Alarm Checks:	1
M/A:	1
Total Calls for the Month:	11

There was no representation present for questions by the board therefore the fire report was tabled until the October 16, 2023 monthly meeting.

MAINTENANCE REPORT

Superintendent Scavo informed the board that no sewer flow report was made available.

A motion to approve the Maintenance Report was made by Trustee DiRaimondo, seconded by Trustee Forshee and carried.

Mayor Ingalls	Aye		
Trustee Forshee	Aye	Trustee DiRaimondo	Aye
Trustee Flint	Aye	Trustee Friedland	Aye

NEW BUSINESS

DPW PART TIMER

The board members discussed the request and agreed to extend the employment of the part time employee, Skyler Button at the DPW. The extension is for another 6 months and will get through the current budget.

Mayor Ingalls and Trustee Flint informed the board that the meeting with the City of Hornell as mentioned at the August meeting went well. The City of Hornell had a couple requests that were discussed with the board and Superintendent Scavo. No motion was necessary on the information given at this time.

The board was informed that the contract with Constellation (an electric supplier) will be ending September 30, 2023. More information will be obtained and an email will be sent to the board members for direction.

**RESOLUTION 34-2023
BUDGETARY AMENDMENT**

The following Resolution was offered by Trustee Joseph Flint, seconded by Trustee Peter DiRaimondo and carried,

RESOLVED, that the Village of North Hornell Board of Trustees at the monthly meeting on September 11, 2023, approved to move \$2,000.00 from the contingent account A1994.4 to the website design account A1989.43 to cover redesigning of the village website with IB Design Studios.

	Aye	Nay
Mayor Ingalls	X	
Trustee Flint	X	
Trustee Forshee	X	
Trustee DiRaimondo	X	
Trustee Friedland	X	

RESOLUTION 35-2023
BUDGETARY AMENDMENT

The following Resolution was offered by Trustee Joseph Flint, seconded by Trustee Leroy Forshee and carried,

RESOLVED, that the Village of North Hornell Board of Trustees at the monthly meeting on September 11, 2023, approved to expend \$2,300.00 of ARPA money, which will be transferred from the Sewer Fund and into the General Fund A1440.1 Engineer Personal Services. Also approved payment to Lu Engineers in the amount of \$4,800 for the Chambers St. infrastructure upgrades out of A1440.1.

	Aye	Nay
Mayor Ingalls	X	
Trustee Flint	X	
Trustee Forshee	X	
Trustee DiRaimondo	X	
Trustee Friedland	X	

RESOLUTION 36-2023
APPROVE PAYMENT OF VOUCHERS

The following Resolution was offered by Trustee Leroy Forshee, seconded by Trustee Brian Friedland and carried,

RESOLVED, that the Village of North Hornell Board of Trustees at the monthly meeting on September 11, 2023, approved to pay vouchers from the General Account starting with number 93-119 in the amount of \$20,478.44 and from the Sewer Account number 13-15 in the amount of \$392.99

	Aye	Nay
Mayor Ingalls	X	
Trustee Flint	X	
Trustee Forshee	X	
Trustee DiRaimondo	X	
Trustee Friedland	X	

RESOLUTION 37-2023
BUDGETARY AMENDMENT

The following Resolution was offered by Trustee Brian Friedland, seconded by Trustee Leroy Forshee and carried,

RESOLVED, that the Village of North Hornell Board of Trustees at the monthly meeting on September 11, 2023, approved to move \$10,000.00 from A1990.4 Contingent account to A1490.13 Snow removal & Summer Help to extend part time employee for another 6 months for training.

	Aye	Nay
Mayor Ingalls	X	
Trustee Flint	X	
Trustee Forshee	X	
Trustee DiRaimondo	X	
Trustee Friedland	X	

OLD BUSINESS

NEW OFFICE or RENOVATION

Trustee Roy Forshee presented a quote that he received. He asked the board to move forward with a motion and get this issue resolved. Mayor Ingalls asked trustee Forshee to get 2 more quotes if possible. This will give Mayor Ingalls time to have a discussion with the State Police as far as their plans to stay in the village or move to another location.

OTHER

Trustee Forshee discussed the Clerk's need to change her hours from working until 12:30 on Fridays to staying until 5:30pm on Tuesdays. There was a discussion between the board and Clerk Vanessa Scott. She agreed that 5:30pm Tuesdays was best for her. The board agreed to the change. At this time, Clerk Vanessa Scott also brought up a few concerns that she has in reference to the work setting at Village Hall. She informed the board that it would be a good idea for them to start looking for a part time Deputy Clerk as there was money budgeted for this. She also told the board that she is giving her verbal notice that, "at this time, my plan is to retire in January 2025. No action was taken on this at this time as there is no written notice from Clerk Scott to announce her retirement formally.

Clerk Vanessa Scott also reminded the board that she would be at NYCOM Fall Training in Lake Placid the week of September 18-22, 2023. She has confirmed coverage for the office in her absence.

Superintendent Scavo informed the board that he would be taking vacation time from September 25 through September 6, 2023. He will return to work on Tuesday, October 10, 2023 as the 9th is Columbus Day and is observed by the Village as a paid Holiday.

The meeting was adjourned at 7:59pm on a motion by Trustee Joseph Flint seconded by Trustee Peter DiRaimondo and carried.

Respectfully submitted,

Vanessa Scott – Village Clerk