

**NORTH HORNELL VILLAGE BOARD**  
**MONTHLY MEETING**  
**April 11, 2023 6:17pm**

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**ATTENDANCE:** Mayor: J. Joseph Ingalls  
Trustees Leroy Forshee, Brian Friedland, Trustee Peter DiRaimondo  
Entered Meeting at 6:51 Trustee Joseph Flint  
Clerk Vanessa Scott  
Treasurer Kristene Libordi  
Superintendent Richard Scavo - Absent  
OIC Kyle Amidon  
Fire Chief Mike Robbins – Absent  
Wesley Bryant – Third Assistant Chief - Fire Department  
Code Enforcement Officer – Bill Rusby

Mayor J. Joseph Ingalls opened the meeting at 6:17 PM with the pledge of allegiance.

**POLICE REPORT**

Complaints	5
Community Services Rendered	35
Assist Other Departments	1
Traffic Stops	3
Total Calls Handled for the Month:	44

OIC Kyle Amidon was present to review his report. Mayor Ingalls recommends more presence at the school. With all of the current news, it would be beneficial to have more police presence in that area. SRO Nicole Cowdrick is retiring March 12, 2023 from the State Police and will start in the fall of 2023 at the North Hornell School.

The new vehicle is waiting on parts but should only be about another week or 2. It will be May of June before the radio will be available but the officers will use the hand held units until the radio is installed. Officer Amidon doesn't want the radio to be the reason holding up the car being put in service.

Officer Amidon also told Mayor Ingalls he may want to contact the Mayor of Canisteo to review options for the police contract. Officer Amidon said he thought it might be beneficial to pay per officer instead of one annual amount. He said, currently there is only one officer working in North Hornell that is also an officer in Canisteo.

A motion to approve the Police Report was made by Trustee DiRaimondo, seconded by Trustee Forshee and carried.

Mayor Ingalls	Aye		
Trustee Forshee	Aye	Trustee DiRaimondo	Aye
Trustee Flint	Absent	Trustee Friedland	Aye

**Mayor’s Appointments 2023 – 2024**

Zoning	Mark VanDurme - Chairperson David Watt Mary Barnes Josh Greenthal Frank Libordi
Planning	Maureen Broughton Chairperson Timothy McDaniel Gerald Partridge Valerie Slaght Kristene Libordi
Deputy Mayor	Joseph Flint
Clerk	Vanessa Scott
Registrar	Vanessa Scott
Records Mgmt. Officer	Vanessa Scott
Treasurer	Kristene Libordi
Deputy Clerk	Kristene Libordi
Deputy Registrar & RMO	Kristene Libordi
Superintendent of DPW	Richard Scavo
Zoning Officer	William Rusby
Code Enforcement Officer	William Rusby
Plumbing Inspector	William Rusby
Officer in Charge	Kyle Amidon
Payroll Officer	Mayor Ingalls
HAT Representative	Joseph Dick
Attorney	Brian Schu
Health Officer	Dr. Ismail Mehr
Official Paper	Spectator
Official Bank	Community Bank

Board Committees:	
Public Work	Joseph Flint and Leroy Forshee
Public Safety	Peter DiRaimondo and Brian Friedland
Public Finance	Joseph Flint and Peter DiRaimondo

Oaths were signed and submitted to Village Clerk Vanessa Scott.

**MINUTES**

The Minutes for the Monthly Meeting March 13, 2023, Budget workshops on March 13, 2023, March 20, 2023 March 27, 2023 were approved on a motion by Trustee Leroy Forshee, seconded by Trustee Brian Friedland and carried.

Mayor Ingalls	Aye		
Trustee Forshee	Aye	Trustee DiRaimondo	Aye
Trustee Flint	Absent	Trustee Friedland	Aye

## **TREASURER’S REPORT**

A motion to approve the Treasurer’s Report was made by Mayor Ingalls, seconded by Trustee DiRaimondo and carried.

Mayor Ingalls	Aye		
Trustee Forshee	Aye	Trustee DiRaimondo	Aye
Trustee Flint	Absent	Trustee Friedland	Aye

## **CLERK’S REPORT**

A motion to approve the Clerk’s Report was made by Trustee Leroy Forshee, seconded by Trustee Peter DiRaimondo and carried.

Mayor Ingalls	Aye		
Trustee Forshee	Aye	Trustee DiRaimondo	Aye
Trustee Flint	Absent	Trustee Friedland	Aye

## **CODE ENFORCEMENT REPORT**

No questions on the report at this time. Code enforcement officer Rusby told the board he received his 24-hour certification from attending code school. He reviewed new building permits with the board. He informed the board that he is looking into the property on Rural Ave. that has been vacant for several years and has become a hazard.

A motion to approve the Code Enforcement Report was made by Trustee Brian Friedland, seconded by Trustee Pete DiRaimondo and carried.

Mayor Ingalls	Aye		
Trustee Forshee	Aye	Trustee DiRaimondo	Aye
Trustee Flint	Aye	Trustee Friedland	Aye

## **FIRE REPORT**

Chief Robbins was not available for the meeting. Third assistant chief, Wesley Bryant reported for the fire department. He asked if there were any questions on the monthly report. A few items were discussed.

Trustee Joseph Flint made a motion to approve North Hornell Fire Co., Inc. Elected Officers for 2023, seconded by Trustee Brian Friedland and carried.

Trustee Peter DiRaimondo motioned to approve the fire department to attend the Dogwood Parade and the Memorial Day Parades, seconded by Trustee Leroy Forshee and carried.

Mayor Ingalls	Aye		
Trustee Forshee	Aye	Trustee DiRaimondo	Aye
Trustee Flint	Aye	Trustee Friedland	Aye

Calls for the month of March:

Town:	7
Village:	2
Fire Alarm Checks:	2
M/A:	2
Total Calls for the Month:	13

A motion to approve the Fire Department Report was made by Mayor Ingalls, seconded by Trustee Brian Friedland and carried.

Mayor Ingalls	Aye		
Trustee Forshee	Aye	Trustee DiRaimondo	Aye
Trustee Flint	Aye	Trustee Friedland	Aye

## **MAINTENANCE REPORT**

No representative available for the DPW.

Mayor Ingalls notified the board of some issues with service provider Penn Power. This is being worked on by Superintendent Rich Scavo. Another provider may be used in the future. Mayor Ingalls also reviewed the flow report with the board.

A motion to approve the Maintenance Report was made by Trustee Flint, seconded by Trustee DiRaimondo and carried.

Mayor Ingalls	Aye		
Trustee Forshee	Aye	Trustee DiRaimondo	Aye
Trustee Flint	Aye	Trustee Friedland	Aye

## **NEW BUSINESS**

### **RESOLUTION 16-2023 - APPROVE PAYMENT OF VOUCHERS**

The following Resolution was offered by Mayor J. Joseph Ingalls seconded by Trustee Peter DiRaimondo and carried,

**RESOLVED**, that the Village of North Hornell Board of Trustees at the monthly meeting on April 11, 2023, approved to pay vouchers from the General Account starting with number 321-353 in the amount of \$16,576.56 and from the Sewer Account number 53-55 in the amount of \$517.53

	Aye	Nay
Mayor Ingalls	X	
Trustee Flint	X	
Trustee Forshee	X	
Trustee DiRaimondo	X	
Trustee Friedland	X	

**BUDGET**

Mayor Ingalls asked if the board was prepared to adopt the 2023-2024 Budget?

The Fire Department inquiry was discussed and questions were answered at this time. Cancer Insurance was deducted by \$2,600; First Aid was deducted by \$2,000; Stationary & NAPA was deducted by \$2,000 and Fuel was deducted by \$2,000 for a total of \$8,600 total deduction. If necessary, money will be moved from the contingent account, with board approval, to cover costs.

At this time, motion was made by Mayor J. Joseph Ingalls to adopt the 2023-2024 Budget, seconded by Trustee Brian Friedland.

Mayor Ingalls	Aye		
Trustee Forshee	Aye	Trustee DiRaimondo	Nay
Trustee Flint	Aye	Trustee Friedland	Aye

**TAX WARRANT**

Current Budget at \$206,901.00, relievied sewer assessment & penalties at \$5,706.75 for a total tax warrant of: \$212,607.75.

Motion was made to accept the 2023 Tax warrant by Trustee Joseph Flint, Seconded by Trustee Peter DiRaimondo

Mayor Ingalls	Aye		
Trustee Forshee	Aye	Trustee DiRaimondo	Aye
Trustee Flint	Aye	Trustee Friedland	Aye

**OLD BUSINESS**

**SLFRF (AKA: ARPA)**

Mayor Ingalls recommends moving the funds to be used for water supplies. He mentioned a possibility of replacing a fire hydrant if necessary. This will be discussed with Superintendent Scavo for further direction and recommendations. Mayor Ingalls asked the board if anyone else had any ideas at this time. Nothing further was recommended. Board agreed to move forward with using the funds for water repairs.

## **OTHER**

### **MEMORIAL DAY SERVICE**

The board agreed to continue with the service for Memorial Day. This will be on Monday, May 29, 2023 and will begin at 8:00am.

### **POLICIES AND PROCEDURES**

An email was sent to all board members from Clerk Vanessa Scott on March 5, 2023. This email had the policies and procedures attached to it for their review. Responses are necessary before the May 8, 2023 Monthly Meeting. These policies and procedures will be discussed further at the monthly meeting.

Mayor Ingalls informed the board about possible upcoming Merick Park discussions. The board had a small discussion with no decision or direction taken at this time.

Mayor Ingalls reminded the board that there is a need for 2 meetings in the month of May. The monthly meeting will be Monday, May 8, 2023. A second meeting needs to be scheduled at the end of the month to close out the 2022-2023 books. This meeting date is to be determined.

The meeting was adjourned at 7:47pm on a motion by Trustee Peter DiRaimondo, seconded by Trustee Brian Friedland and carried.

Respectfully submitted,

Vanessa Scott – Village Clerk